

2007-08



STUDENT-ATHLETE ADVISORY COMMITTEE

HANDBOOK

BACKGROUND

The Big 12 Conference Student-Athlete Advisory Committee (SAAC) was established at the inception of the Conference in 1996. Its primary purpose is to provide a perspective on issues that impact student-athlete well-being within the Conference and the NCAA. The SAAC reports directly to the Big 12 Conference Joint Council (Council of Faculty Athletics Representatives, Board of Athletics Directors and Board of Senior Woman Administrators).

Mission Statement. The mission of the Big 12 Conference SAAC is to communicate with all student-athletes on campus, between member institutions and with the Conference office on issues concerning student-athlete welfare, including but not limited to promoting a positive image in academics, athletics, sportsmanship, personal and social development, community outreach, and career exploration. (Authored By: Big 12 Conference SAAC, April 15, 1998)

Guiding Principles. The Big 12 Conference SAAC will be guided by the following principles: NCAA Student-Athlete Code of Ethics, integrity, fairness and sportsmanship, and a respect for diversity. (Authored By: Big 12 Conference SAAC, April 15, 1998)

Governing Rule. The Big 12 Conference SAAC will be guided by ethics, fairness and a respect for diversity. Big 12 Conference Student-Athlete Advisory Committee members will attend committee meetings fully prepared to represent the Conference honestly and fairly. (Authored By: Big 12 Conference SAAC, April 15, 1998)

COMMITTEE COMPOSITION

Committee members shall be appointed to the Conference SAAC by their respective member institutions, based on the following guidelines.

1. Any student-athlete who is a member of his/her institutional SAAC **and** will be for two or more years is eligible to be appointed to the Conference SAAC. This standard ensures that student-athletes are available to serve a two-year term.
2. Institutions are discouraged from appointing first year student-athletes (freshmen), in order to provide them an opportunity to experience campus SAAC before being appointed at the Conference level.
3. Institutions are required to have one male and one female serving on the Conference SAAC simultaneously; however, each appointee would serve staggered two-year terms. Each year, the one newly appointed student-athlete must be available to serve a two-year term **and** must be the opposite gender of the student-athlete that is entering his/her second term for that year.

Example: Application of Term Time Cycle.	
2006-07	SA #1 (July 2006 – July 2008)
2007-08	SA #2 (July 2007 – July 2009)
2008-09	SA #3 (July 2008 – July 2010)
2009-10	SA #4 (July 2009 – July 2011)
2010-2011	

OFFICERS

Election of Officers

One vice-chair will be elected by the Committee each year, during its November in-person meeting. The vice-chair must be a member who is beginning his or her first term on the Conference SAAC. The elected vice-chair will serve one year in this position and then will become the Conference SAAC chair at the start of his or her second term.

Additional Meeting Responsibilities

The chair and vice-chair will be requested to provide an annual SAAC update at the Big 12 Conference Joint Council meeting in conjunction with the annual Big 12 Basketball Tournament. In addition, the officers will be active members of the Dr. Prentice Gautt Student-Athlete Welfare Committee, which was established to manage matters related to student-athlete well-being. Additional members of the Student-Athlete Welfare Committee are as follows: three faculty athletics representatives, one athletics director, one senior woman administrator and a Conference staff liaison. [NOTE: SAAC officers will not participate in the selection of Conference scholarship recipients, which falls within the responsibilities of the Dr. Prentice Gautt Student-Athlete Welfare Committee].

The Conference may also request the SAAC officers' involvement in other committee assignments, as needed. For example, the Big 12 Conference celebrated its 10 year anniversary during the 2005-06 academic year and established a subcommittee of various administrators to organize celebratory activities. The Conference requested the SAAC chair's participation on this subcommittee.

DIVISION I NATIONAL SAAC APPOINTMENTS

The NCAA Division I SAAC consists of one student-athlete from each of the 31 conferences. The Division I Management Council selects the members of this committee from a pool of three nominees from each of the represented conferences. Members serve on this committee for two years, and are eligible for reappointment. Student-athletes are only permitted to serve one year after exhausting athletics eligibility. Big 12 Conference nominees for this committee will be selected from the members Conference SAAC, by the Conference SAAC when requested to do so by the Big 12 Conference Administrative Committee.

[NOTE: The current Big 12 Conference representative on the Division I National SAAC is Matt Baysinger, University of Kansas.

MEETING STRUCTURE

In-Person Meeting

The Conference liaison will schedule one annual in-person SAAC meeting in November of each year. The focus of this meeting is to review and discuss selected NCAA legislative proposals that have a direct impact on student-athlete well-being. Members will also have an opportunity to discuss other issues impacting them on campus, as well as activities of the Division I National SAAC.

Conference Calls

In addition to the in-person meeting, the Conference liaison will schedule periodic conference calls throughout each year, as needed. The dates of the conference calls will be determined by the Conference staff, on an annual basis.

2007 IN-PERSON MEETING DETAILS

The in-person meeting is scheduled to take place on November 10-11 at the Marriott DFW Airport North in Irving, Texas. The meeting will begin at approximately 9:00 a.m. on Saturday, November 10 and will conclude no later than noon on Sunday, November 11. The Marriott DFW Airport North is located at 8440 Freeport Parkway in Irving, Texas.

Please note that the Conference office will provide lodging expenses for the evenings of November 9 and 10 only, so student-athletes should book their flights accordingly. It is not necessary for the institution to contact the hotel directly inasmuch as the Conference office will be securing hotel reservations on the student-athletes' behalf. The Conference will provide a rooming list to the hotel, pairing each student-athlete with a roommate. Upon check-in, however, student-athletes will need a credit card for any incidental charges that they incur during their stay.

MEETING GUIDELINES

Preparation

1. Prior to all meetings (in-person and conference calls); the Conference staff liaison will solicit the group for agenda item requests. All members are encouraged to submit agenda items for discussion at the meeting(s). A formal agenda will be distributed between two to four weeks prior to each scheduled meeting.
2. The primary focus of the November in-person meeting will be to discuss NCAA proposed legislation. Two to four weeks prior to this meeting, the Conference staff liaison will distribute selected NCAA legislative proposals to the Conference SAAC. Members are responsible for reviewing the legislation and soliciting for student-athlete feedback on their respective campuses prior to the in-person meeting.
3. Members should be knowledgeable of issues impacting student-athletes at their respective institutions for discussion during all meetings.
4. Prior to participating in any meeting, members should read all meeting materials provided by the Conference staff liaison.

Attendance/Travel and Accommodations

1. All committee members must participate in the annual in-person meeting and scheduled conference calls. In the event that a member is unable to participate due to extenuating circumstances, the student-athlete should notify the Conference staff liaison and their institution of the anticipated absence. Requests to allow substitutes to participate in a committee member's absence should be submitted to the Conference staff liaison in advance of the meeting and will be reviewed on a case by case basis.

2. Each institution is responsible for providing transportation expenses for its two committee members to attend the in-person meeting, including airfare, ground transportation, and meals outside of the designated meeting times.
3. The Conference office will provide hotel accommodations for the in-person meeting. The Conference staff liaison will distribute a Hotel Reservation form approximately four weeks prior to the scheduled meeting. Committee members must complete and submit the form within a specified time frame as determined by the Conference office.

[NOTE: The Conference staff liaison will assign two student-athletes per room when reserving hotel accommodations.]

4. Meals will be provided by the Conference during the designated meeting times.
5. Business casual attire (dress pants, khakis, sweaters, etc.) is appropriate for the in-person meeting. When SAAC officers are invited to participate in the March Joint Council meeting, business attire is appropriate.
6. Members are expected to conduct themselves in a professional manner, both in and outside of committee meetings. The Conference will handle disciplinary actions as necessary, which could result in requesting that the student-athlete return to his or her campus. Under such circumstances, appropriate officials at the student-athlete's institution will be notified.

Post-Meeting Expectations

1. It is each committee member's responsibility to share information that was discussed during the in-person meeting or conference calls with his or her institutional SAAC.
2. In the event that the Conference staff liaison requests follow-up information after the conclusion of the meeting, committee members are responsible for providing that information within the time frame established.
3. Committee members are encouraged to communicate with the Conference staff liaison in between meetings in order to keep the Conference office informed of any timely issues impacting student-athletes on campus.

CONFERENCE STAFF LIAISON

Name	Institution/Title	Phone	Email
Keri Boyce	Big 12 Conference Director of Compliance	469/524-0121	keri@big12sports.com

COUNCIL OF FACULTY ATHLETICS REPRESENTATIVES LIAISON

Name	Institution/Title	Phone	Email
Connie Dillon	University of Oklahoma Professor, Adult and Higher Education	405/325-5984	cdillon@ou.edu

DR. PRENTICE GAUTT STUDENT-ATHLETE WELFARE COMMITTEE

Name	Title/Institution	Phone	Email
Tom Adair (Chair)	Faculty Athletics Representative Texas A&M University	979/847-9451	adair@physics.tamu.edu
Jim Vick	Faculty Athletics Representative University of Texas	512/471-1133	jvick@mail.utexas.edu
Connie Dillon	Faculty Athletics Representative University of Oklahoma	405/325-5984	cdillon@ou.edu
Mike Holder	Athletics Director Oklahoma State University	405/744-7231	mike.holder@okstate.edu
Ceal Barry	Senior Woman Administrator University of Colorado	303/492-4510	ceal.barry@colorado.edu
Matt Baysinger	SAAC Chair University of Kansas	913/710-1382	bays@ku.edu
TBD	SAAC Vice-Chair	TBD	TBD
Ed Stewart	Assistant Commissioner - Football and Student Services Big 12 Conference	469/524-1015	ed@big12sports.com

INSTITUTIONAL SAAC ADVISORS

Name	Institution	Phone	Email
Kevin Henry	Baylor University	254/710-3834	Kevin_Henry@baylor.edu
Jo Marchi	University of Colorado	303/492-3813	joanna.marchi@colorado.edu
Jamie Hurst	Iowa State University	515/294-6276	jhurst@iastate.edu
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Kim Martin	University of Missouri	573/882-7720	martinkimb@missouri.edu
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Randa Ryan	University of Texas	512/471-7326	Randa.ryan@athletics.utexas.edu
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Brenda Martinez	Texas Tech University	806/742-0150	brenda.martinez@ttu.edu

CONFERENCE GOVERNANCE GROUPS

Institution	Title	Name
Baylor University	Chief Executive Officer (President)	John Lilley
	Faculty Athletics Representative	Mike Rogers
	Athletics Director	Ian McCaw
	Senior Woman Administrator	Nancy Post
University of Colorado	Chief Executive Officer (Chancellor)	G.P. Bud Peterson
	Faculty Athletics Representative	David Clough
	Athletics Director	Mike Bohn
	Senior Woman Administrator	Ceal Barry
Iowa State University	Chief Executive Officer (President)	Gregory Geoffroy
	Faculty Athletics Representative	Paula Morrow
	Athletics Director	Jamie Pollard
	Senior Woman Administrator	Calli Sanders
University of Kansas	Chief Executive Officer (Chancellor)	Robert E. Hemenway
	Faculty Athletics Representative	Jerry Bailey
	Athletics Director	Lew Perkins
	Senior Woman Administrator	Debbie Van Saum
Kansas State University	Chief Executive Officer (President)	Jon Wefald
	Faculty Athletics Representative	Michael Holen
	Athletics Director	Tim Weiser
	Senior Woman Administrator	Laura Tietjen
University of Missouri	Chief Executive Officer (Chancellor)	Brady Deaton
	Faculty Athletics Representative	Lori Franz
	Athletics Director	Michael Alden
	Senior Woman Administrator	Sarah Reesman
University of Nebraska	Chief Executive Officer (Chancellor)	Harvey Perlman
	Faculty Athletics Representative	Josephine Potuto
	Athletics Director	Steve Pederson
	Senior Woman Administrator	Rhonda Revelle

University of Oklahoma	Chief Executive Officer (President)	David L. Boren
	Faculty Athletics Representative	Connie Dillon
	Athletics Director	Joe Castiglione
	Senior Woman Administrator	Stephanie Rempe
Oklahoma State University	Chief Executive Officer (Interim President)	Marlene Strathe
	Faculty Athletics Representative	Meredith Hamilton
	Athletics Director	Mike Holder
	Senior Woman Administrator	Amy Weeks
University of Texas	Chief Executive Officer (President)	William Powers
	Faculty Athletics Representative	Jim Vick
	Athletics Director (Men)	DeLoss Dodds
	Athletics Director (Women)/ Senior Woman Administrator	Christine Plonsky
Texas A&M University	Chief Executive Officer (Interim President)	Ed Davis
	Faculty Athletics Representative	Tom Adair
	Athletics Director	Bill Byrne
	Senior Woman Administrator	Mona Osborne
Texas Tech University	Chief Executive Officer (President)	Jon Whitmore
	Faculty Athletics Representative	Robert Baker
	Athletics Director	Gerald Myers
	Senior Woman Administrator	Judith Henry

BIG 12 CONFERENCE STAFF

400 East John Carpenter Freeway – Irving, Texas 75062
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Title	Name
Commissioner	Dan Beebe
Associate Commissioner	Tim Allen
Associate Commissioner - Women's Basketball & Championships	Dru Hancock
Associate Commissioner - Men's Basketball & Game Management	John Underwood
Chief Financial Officer	Steve Pace
Assistant Commissioner - Communications	Bob Burda
Assistant Commissioner - Events & Human Resources	Brad Clements
Assistant Commissioner - Governance & Compliance	Lori Ebihara
Assistant Commissioner - Championships	Dayna Scherf
Assistant Commissioner - Football & Student Services	Edward T. Stewart
Director of Compliance	Keri Boyce
Director of Communications	Rob Carolla
Director of Football Championship	Donnie Duncan
Director of Marketing	Maark Keith
Coordinator of Football Officials	Walt Anderson
Associate Director of Communications	Joni James
Assistant Director of Communications	Carmen Branch
Assistant Director of Video Services	Sean Hollister
Championships Manager	Blair Beneke
Business/Ticket Manager	Tim Frick
Executive Assistant to the Commissioner	Melanie Ellis
Administrative Assistant	Regina Everett
Administrative Assistant	Tracy Hunt
Administrative Assistant	Valerie Rocha
Administrative Assistant	Brad Simmons
Receptionist/Administrative Assistant	Daysi Tavera
Will Hancock Communications Assistant	Jason Berney
Will Hancock Communications Assistant	Ashley Walker