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Dear Raider Student-Athletes:

On behalf of the entire Wright State University Department of Athletics I want to welcome you to the 2006–2007 academic year.

As a Division I student-athlete, much is expected of you. The visibility, athletic demands, and academic pressures require that individuals at this level be special. We believe that our student-athletes are special, have been given exceptional gifts, and should therefore, be expected to handle those pressures.

Foremost among our expectations is that each of you fulfill your academic potential, get an education, graduate, and be ready to start a career.

As a part of the University community you will be expected to conduct yourself in a first class manner and be a role model for the student body and the young people who follow our program.

Athletically, we demand that you give your full effort to making yourself the best athlete and teammate you can be. If you do that, we have no doubt we will be successful in all of our programs.

While we expect and demand much of our student-athletes, we expect and demand no less from our staff and coaches. Just as a family cares about and helps each other, we care about and will work with each of you. It is our goal that every student-athlete experience academic and athletic success, enjoy their time at Wright State University, and leave prepared to become a productive member of their community.

Let's start today to work together to make these great things happen.

Welcome back and good luck.

Sincerely,

Dr. Michael J. Cusack
Director of Athletics

Dear WSU Student Athletes,

Welcome new and returning Raider athletes to a new year; yet another year filled with many opportunities as a Wright State student athlete that will lead to success. We have been given the chance to perform as Division I athletes while receiving an excellent College education. Easier said than done, I know.

You will face both athletic and academic challenges this year and so I have a little advice for all of you. Represent Wright State by making responsible choices, taking care of yourself, and staying positive. Remember you have many people to lean on when times get rough. Keep in mind the team concept and know that as SAAC president, I will help in any way possible. Be the strong student athletes that I know all of you are and play/compete with heart. Take advantage of this wonderful opportunity.

Best of Luck and Have a Great Year!

Sincerely,
SAAC President,
Andrea Hess



The League is in its 28th season of existence, and continues to build upon a strong foundation of institutions with a tradition of broad-based athletic programs, led by administrators and coaches who place a constant emphasis on academic integrity, sportsmanship, and personal involvement in the community. The Horizon League strives to maintain the goals and objectives necessary to achieve prominence as a Division I athletics league.

Renamed from the Midwestern Collegiate Conference on June 4, 2001, the Horizon League has established goals emphasizing the overall development of the student-athlete. It pledges a renewed commitment to the values the league has emphasized since its inception: athletic performance, academic achievement, community outreach, and personal responsibility and accountability.

The Horizon League, based in Indianapolis, has also established specific goals for upgrading the league's market and competitive position, with an eye towards continually enhancing the student-athlete experience. The league has a commitment to engage both its staff and member-institution administrators and students to serve on national-level committees. The league is an affiliation of nine institutions with similar athletic goals that provides stability and major-market exposure.

Horizon League markets, including five of the nation's top 30 television dma's, cover more than nine million TV households and encompass nine percent of the country's television audience. The member institutions are generally located in major metropolitan areas and benefit from the business, cultural, educational, and entertainment resources available to the university community.

Originally founded in 1979 as the Midwestern City Conference, the League was a men's only sports league, but added women's athletics in the 1986-87 season. The league features both public and private institutions, committed to fielding broad-based NCAA Division I athletics programs that develop physical fitness, academic development, and moral character in its student-athletes. Best known for its men's basketball success, the Horizon League offers a total of 18 championships (nine each for men and women). The league enjoys NCAA automatic qualification in baseball, men's basketball, women's basketball, men's golf, men's soccer, women's soccer, softball, women's tennis, and women's volleyball.

The league also has a rich tradition of hosting the men's NCAA Division I basketball tournament in Indianapolis. As a co-host with Butler University, the league has hosted the Men's Final Four in 1991, 1997, and 2000. In addition, it hosted the first and second rounds in 1987, 1990, 1993, 1996, and 1999. Upcoming events include the NCAA men's basketball first and second rounds in 2005. Also in 2005, the league and Butler will host the women's Final Four for the first time, while the men's Final Four returns to Indianapolis in 2006.

Horizon League members include: Butler University, Cleveland State University, University of Detroit Mercy, University of Illinois at Chicago, Loyola University Chicago, University of Wisconsin at Green Bay, University of Wisconsin at Milwaukee, Valparaiso University, Wright State University, and Youngstown State University

Horizon League Staff

Commissioner	Jonathan B. LeCrone
Associate Commissioner.....	Alfreeda Goff
Associate Commissioner.....	Bob Lovell
Assistant Commissioner for Compliance and Legal Affairs	Stephanie Jarvis
Assistant Commissioner for Communications	Will Roleson
Executive Assistant to the Commissioner	Cindy French
Director of Finance	Beth Opell
Championship and Compliance Assistant	Amy Wisser

Wright State University

Department of Athletics

The Wright State University Department of Athletics is interested in each student-athlete's growth and development in all areas of college life. Emphasis is placed on the importance of not only obtaining a degree, but also reaching your full academic and athletic potential.

Academic expectations at Wright State remain high and promise to elevate in the coming years. Changes in the NCAA academic requirements for competition and changes in the demands for athletic achievement will further challenge our athletes to achieve success in the difficult and challenging dual roles in which student-athletes exist.

This booklet contains information that will prove helpful for a successful journey through Wright State University. Student-athletes are subject to rules that govern all students at Wright State as well as Horizon League and NCAA regulations.

Should you have further questions, you can contact your coach as well as the Assistant Athletics Director for Academic and Support Services and any other member of our staff in the E. J. Nutter Center Athletic Offices.

Statement of Philosophy for Intercollegiate Athletics

The athletic program at Wright State University is recognized as an integral part of the total educational process. The athletics program is designed to contribute to the development of the student-athlete's health, fitness, leadership skill, and respect for others.

Wright State University's intercollegiate athletic representatives are student-athletes who are instructed on and dedicated to the principles of fair play and amateur competition as defined by the rules of the National Collegiate Athletic Association. It is the responsibility of the athletics administration and coaches to insure that the entire program is in full compliance with all pertinent rules and regulations.

Objectives of the Intercollegiate Athletics Program at Wright State University are:

1. to provide a form of student activity which is a generally accepted part of collegiate life.
2. to provide for the development of unique skills and abilities of a particular segment of the undergraduate population.
3. to provide the opportunity and motivation for participation in sports activities for a broad segment of the student population.
4. to provide a vehicle which is a recognized builder of morale and esprit de corps among students, staff, and alumni.
5. to create an awareness of, and support for, Wright State University within the region, state, and nation.
6. to sponsor a breadth of programs which will provide student-athletes with the opportunity to compete on a local, regional, and national level. Within this objective, programs will be funded and expectations generated which will provide each program or individual with the opportunity to achieve success.
7. to provide an environment in which the student-athlete will learn the value of fair play, the necessity of obeying rules and regulations, and the necessity to perform up to prescribed academic standards.

The information found in this handbook is *not* inclusive of all NCAA rules and regulations governing member institutions.

Statement of Expectations

The pursuit of excellence in academics and athletics is a mutual endeavor. While the student-athlete must assume prime responsibility for his/her academic and athletic achievements, the Department of Athletics also acknowledges its responsibilities in enhancing and supporting the student-athlete's quest for academic and athletic enrichment. It is appropriate, therefore, to set forth the following expectations for both parties.

Department of Athletics—Academic Support

The Department of Athletics, as an indication of its strong commitment to the athlete as first and foremost a student, can be expected to provide to its student-athletes the following academic support:

- A recognition by the Department of Athletics and coaching staff that each student-athlete's primary goal at Wright State University is to obtain an academic degree.
- The establishment and implementation of a policy designed to enable student-athletes to satisfactory progress toward their chosen degree.
- The provision of a departmental academic counselor who works closely with the coaching staff to monitor academic performance and identify those student-athletes needing further assistance academically.
- The provision of a study table and tutorial assistance for student-athletes.

Department of Athletics—Athletic Support

Additionally, the Department of Athletics recognizes the desirability of maintaining a competitive athletic program and striving for improvement wherever possible. In that regard, the Department of Athletics can be expected to provide to its student-athletes the following support athletically:

- The provision of competent coaching personnel to instruct and lead university teams.
- The provision of adequate facilities for practice and competition.
- The provision of necessary equipment and uniforms to university teams.
- The provision of training room and weight room facilities and personnel to assist student-athletes.
- The provision of primary or secondary medical insurance coverage.
- The provision of athletics grants-in-aid for outstanding athletic contribution.
- The accumulation and maintenance of individual and team records of athletic performance.

Student-Athletes—Academic Performance

The student-athlete, in acknowledging that his/her academic performance is of prime importance, shall be expected to do the following:

- Maintain his/her required GPA for academic eligibility in accordance with all pertinent NCAA, Conference, and university rules.
- Complete academic satisfactory progress and degree progress requirements in accordance with NCAA, Conference, and university rules.
- Attend all classes and perform all course assignments in a diligent and conscientious manner.
- Utilize the services of the departmental academic counselor, study table, and/or tutorial assistance

as needed.

Student-Athlete—Athletic Performance

The student-athlete, in acknowledging the privilege of participation in intercollegiate athletics and in support of the quest for excellence in athletics, shall be expected to do the following:

- Conduct himself/herself in a sportsmanlike manner at all times during practice and competition.
- Conduct himself/herself in a manner befitting a highly visible member of the university community at all times.
- Conduct himself/herself in accordance with all university rules regarding student conduct.
- Abide by all disciplinary and training rules established by his/her coach and/or the Department of Athletics.
- Abide by the standards and goals established by his/her coach including:
 - Attend all meetings as required
 - Attend all practice sessions, unless excused
 - Attend all conditioning and/or weight training sessions, unless excused
 - Attend all study tables as required
 - Attend all contests, unless excused
 - Report for all treatment/rehabilitation sessions as recommended by the trainers
 - Be prompt and courteous when attending all practices, meetings, contests, or appointments, both home and away.

Penalty

Failure in meeting the listed expectations of student-athletes may result in suspension from practice or contests, dismissal from the team, cancellation of athletic grant, or other disciplinary action deemed necessary by the coach, Department of Athletics, or university.

Rights and Responsibilities

Administrative Policy and Procedures Regarding Rights and Responsibilities of Student-Athletes

Scope

- Every student who participates in intercollegiate athletics becomes a member of a team. By accepting this privilege of team membership, the student-athlete is responsible for conduct which does not bring discredit to the university, the Department of Athletics, teammates, or self. To that end the student-athlete must behave in a sportsmanlike manner and in a manner befitting a representative of the university.
- Each student-athlete must comply with:
 - rules governing academic eligibility as established by the university, the NCAA, Horizon League, or other appropriate governing body.
 - all other rules and regulations for student-athletic conduct as established by the university, the NCAA, Horizon League, or other appropriate governing body.
 - training and discipline rules established by the head coach and the Department of Athletics for the sport in which the student-athlete participates.

By declaring himself/herself a candidate for a team membership, the student-athlete assumes the following responsibilities, in addition

to his/her regular responsibilities as a student.

Academic Discipline

- The student-athlete is subject to all rules for academic eligibility as required by the NCAA, Horizon League, and the university. These rules are on file in the offices of the director and head coaches in the Department of Athletics.
- The Department of Athletics does not view the student-athlete as merely an athlete. The major purpose at the university is to obtain an academic degree. The Department of Athletics has a great interest in the general welfare and academic achievement of every student-athlete. Because of this concern, the department has designated individual coaches to follow the academic progress of each student-athlete. In addition, the athletic department strongly recommends that each student-athlete establish communication with his/her faculty advisor within the student-athlete's area of academic major. The athletic department also strongly expects that each athlete attend all classes and perform all assignments, unless illness or other extreme emergencies arise. Further, the student-athlete is encouraged to consult with instructors on an individual basis concerning academic problems.

Conduct Discipline

- The student-athlete is subject to all rules regarding student conduct established by the university. These rules are contained in the university policy register, and are also available in the Department of Athletics.
- As a highly visible member of the university community, the student-athlete should strive to set an example for fellow students in complying with the standards of behavior established by the university.
- As ambassadors of the university to the public, team members accept a higher standard of conduct than other students. Actions off-campus, including but not limited to violations of local, state, and federal laws, will subject the student-athlete to review for possible discipline and sanctions of this policy.

Athletic Discipline

- The student-athlete is subject to the athletic disciplinary and training rules pertaining to his/her particular sport/s, as established by the head coach and the Department of Athletics. Each head coach will inform the student-athlete involved on the squad of expectations relating to training rules. The coach and team members should come to an understanding about any issues relating to training rules.
- Each student-athlete is responsible for having read and being familiar with the rules outlined in this rule. The rules referred to regarding the NCAA, Horizon League, or other appropriate governing body, are on file and available in the office of the director in the Department of Athletics, and may also be obtained from the head coach of each sport. The rules regarding training and discipline will be provided to the student-athlete at the time he/she tries out for a sport.
- The establishment and recitation of the above rules do not set the limits as to the coach's authority to "coach and student-athlete." "Coaching a student-athlete" necessarily involves the coach's establishment of standards, expectations, and goals; giving directions, guidance, and orders; and the student-athletes accepting and following them. The student-athlete is therefore expected to comply with the directives of the coach.
- A student-athlete is a public figure, and conduct, both on and off the field/court, reflects on self, teammates, coaches, and the institution. The athlete is expected to conduct himself/herself so as not to bring discredit to the above and must act in a sportsmanlike manner during competition.

Infractions of Rules

- Failure to comply with any rules regarding academic or conduct discipline will subject the student-athlete to those sanctions contained in the general university policies including those which affect the privilege of participating in athletics. Such failure will also cause the student-athlete to be subject to all sanctions which may be imposed by the coach, the athletic director or designee, or the president or designee, when such failure is deemed to be detrimental to the team or the athletic program.
- Failure to comply with any rules regarding athletic discipline will subject the student-athlete to suspension

or dismissal from the team.

Educational Rights and Privacy Act (Buckley Amendment)

At the beginning of each year, as part of NCAA eligibility, student-athletes are required to have a current Buckley Amendment consent form signed and on file. By signing the consent form, the student-athlete grants permission for authorized representatives of Wright State University, the Horizon League, and the NCAA access to the following documents or information:

- NCAA Student-Athlete Statement
- Results of NCAA Drug Tests
- Transcripts from any high school, junior college, or four year institution attended
- Pre-college test scores and supporting documentation.
- Records concerning financial aid
- Any other documents necessary pertaining to NCAA eligibility

It is understood that these records may only be accessed to determine athletic eligibility, eligibility for athletically related aid, and for NCAA research and/or statistical purposes. The associate athletic director/SWA will provide you with the form.

In addition, student-athletes will be asked by the Sports Information staff to complete a supplemental release statement granting permission to release grade point information to the public, media, and award sponsors in support of nomination or recognition for academic honors.

Gender Equity

The university is committed to gender equity at all levels of operation. This is evidenced in the institution's diversity statement and in its affirmative action plan. The Women's Center and the Women's Studies Program provide an academic and social focus on women's issues for the campus. Faculty and staff salaries are monitored and adjustments for gender equity have been made. Of the institution's eight deans, four are women. One vice president, the senior associate provost and several senior administrative staff are women. The university has a successful record of developing and promoting talented women. It continues to work for improvement in underrepresented areas such as the physical sciences and engineering.

Athletic Council

The Athletic Council is comprised of representatives from the following areas: one faculty member from each college, the administration, the Alumni Association, the unclassified staff, the classified staff, the student-athletes, the student government, and the athletic director. The major purpose of the council is to encourage and promote excellence in all matters related to intercollegiate athletics.

Missed Class Policy

Student-athletes must notify the instructor on the first day of class by taking a letter from the Academic Advisor for Athletics to the instructor during posted office hours, and arrange to make up missed work as defined by the instructor's syllabus. The result of this meeting should define the make-up date for any exams, quizzes, or oral presentations missed during the absence. It is the responsibility of the student-athlete to get notes from the class and to compensate as much as possible for the absence. It is also the student's responsibility to work with the instructor in determining an appropriate time for make-up assignments. Students must recognize that many classroom and laboratory activities cannot be replicated and the absence may be detrimental to their performance if this procedure is not strictly followed.

As a student-athlete at Wright State University, you have many obligations to the university, the Department of Athletics, and the community. As an athlete, you have a visibility that other students do not have. Your behavior, whether it is positive or negative, will give people a lasting impression of all student-athletes and the Wright State Department of Athletics.

Your primary purpose for attending Wright State University is the educational program it offers. Therefore, your first responsibility is toward the successful completion of your academic work. An athlete is expected to perform at his/her best in his/her sport, as well as, to perform at your best in all areas of your educational life. Although athletics is an integral part of your total educational experience, it must never transcend your educational purpose for attending Wright State University.

As a member of an athletic team at Wright State, you are a representative of the total university, and you are expected to assume certain responsibilities in addition to those expected of all students.

- A. Conduct yourself in such a manner as to bring credit to yourself, the Department of Athletics, and the university.
- B. Since the action of student-athletes reflect upon the university, the team, and the Department of Athletics, each member of a team is to discourage irresponsible conduct on the part of a teammate.
- C. Athletes are expected to practice good sportsmanship during all practices and competitions.
- D. Team members are expected to attend and participate fully in scheduled practice and/or training sessions unless excused by the coach or a training room staff member.
- E. The use/abuse of illegal drugs or abuse of legal drugs or alcohol will not be tolerated. Disciplinary action will be taken as follows:

Drug-Testing Program (Reference Athlete Assistance Program, Appendix A)

Use of Tobacco Products

The use of tobacco products is prohibited by all game personnel in all sports during practice and competition, and violators shall be disqualified for the remainder of that practice or competition.

Baseball Ban

No baseball player, coach, or game official may use any form of tobacco during practices or games in NCAA approved summer baseball leagues.

Alcohol Abuse Program

In compliance with State Law, the Wright State University Department of Athletics does not condone the use of alcoholic beverages by individuals under the age of 21.

There will be no drinking of alcoholic beverage's by any student-athlete during their competitive season.

The following procedures will be followed if a student-athlete is found to be in violation of this policy.

First Offense

- A. Meeting with head coach and athletics director.
- B. Notification of parents if the student-athlete is under age 21.

Subsequent violations may result in any or all of the following:

- A. Meeting with alcohol counselor.
- B. Evaluation and treatment (if needed).
- C. Suspension.
- D. Forfeiture of grant-in-aid.

NOTE: Also reference the Athlete Assistance Program.

- F. Each athlete is personally responsible to the university for the care of equipment and apparel that is provided in each sport. Wright State has a policy of purchasing the finest equipment available in order to protect the athlete and to enable him/her to perform to the best of his/her ability. Therefore, equipment should not be used unnecessarily, and under no condition is equipment or apparel to be appropriated for personal use. All equipment and supplies must be returned to the equipment office immediately upon request.
- G. Members of the traveling squad are to be properly dressed and groomed at all times. The coach will inform the team on how to dress for trips. Members will travel, room, and eat with the team unless the coach and/or athletic director approve other arrangements prior to the trip.
- H. Please be reminded that the Department of Athletics does NOT provide incidentals for you during your travel (i.e., phone calls, pay-for-view televisions, room service, and laundry). Should you incur costs for any of the above, you will be billed.
- I. Numerous risks are associated with romantic and/or sexual relationships. In addition, these relationships would be impossible to maintain without violating NCAA rules and regulations.

In as much as the Wright State University Department of Athletics is committed to fostering a professionally ethical environment, consenting amorous or sexual relationships between Department of Athletics staff members (including graduate assistants and part-time staff) and student-athletes/spirit unit members are not permitted.

Departmental Procedures for Violations

The coach of each sport and the athletic director are responsible for the actions of all student-athletes. After discussion between the athletic director (or designee) and coach, a student-athlete may be removed from the squad at the discretion of the athletic director for conduct detrimental to Wright State University.

- A. Each coach is responsible for setting the rules for his/her team. You should receive a copy of these rules at the beginning of each academic year.
- B. Coaches are required to report to the athletic director any severe disciplinary action taken against a student-athlete as soon as possible.
- C. The dismissal or suspension of any team member should be discussed with the athletic director prior to the disciplinary action whenever possible. The reasons for dismissal or suspension must be documented.
- D. Once an athlete has been dropped from the squad for disciplinary reasons, he/she shall not be permitted to return to competition unless reinstated by the approval of the athletic director and head coach.
- E. Any athlete who has a grievance that has not been settled to his/her satisfaction by the athletic director or coach has the privilege of appealing the grievance to the athletic council.
- F. The decision of the appeals committee shall be final and not subject to further appeal.

Procedure for Appealing Sanctions

1. Academic and conduct appeals. If the student-athlete alleges a violation of student rights in an academic, conduct, or financial aid sanction, he/she may seek redress under the procedures set forth in the general university policy under which he/she was sanctioned.
2. Athletic appeals. The student-athlete is encouraged to maintain a continuing dialogue with his/her coaches in order to aid in the informal resolution of problems involving discipline or sanctions. However, only the following discipline or sanctions may be appealed beyond the coach.
 - A. Suspension from the team.
 - B. Dismissal from the team.
 - C. Any discipline or sanctions in retaliation for use of the appeals process.
 - D. Systematic use of discipline in an unreasonable or discriminatory manner.

Athletic Appeal Procedures

- A. The student-athlete and coach should make every effort to resolve the issue prior to instituting the formal appeals process. The student-athlete shall contact the coach within 14 days after he or she knew, or through the exercise of reasonable diligence, should have known of the issues.
- B. The first recourse for the student-athlete is to appeal in writing to the coach or university official imposing the sanction. The written appeal shall be filed within 30 days after the coach was contacted, or in the case of a university official, within 30 days after the student-athlete knew of the sanction, or through the exercise of reasonable diligence, should have known of the sanction. Such notice shall state the events upon which the appeal is based, the reason for the appeal, and the specific relief or remedy sought. The student-athlete shall receive a written response within four working days after receipt of the appeal by the coach or university official.
- C. If no agreement is reached, the student-athlete may appeal in writing to the athletics director. The athletics director shall give the student-athlete a written statement of his or her decision regarding the student-athlete's appeal within four working days following receipt of the appeal. If the university has imposed the sanction, the student-athlete may bypass this level of appeal and appeal directly to the ad hoc appeals committee (see next paragraph).
- D. If no agreement is reached after the student-athlete has appealed to the athletics director, the student-athlete may make a written notice of appeal to the chair of the Athletic Council within 30 days after the receipt of the written response from the athletics director. The chair of the Athletic Council shall notify the designated Faculty Athletics Representative, who shall establish the ad hoc appeals committee within five working days of the written notice of appeal by the student-athlete.
- E. A hearing shall be held on the matter within five working days following the establishment of the appeals committee. The hearing shall be closed unless mutually agreed to be open by the student-athlete bringing the appeal, and the coach or university official imposing the sanction. The coach or university official imposing the sanction shall make a statement, in writing, orally, or both, of the facts and basis for imposing the sanction or discipline. The student-athlete may make a statement in writing, orally, or both. The appeals committee shall hear all the statements and have all the documents which support the claim. Following the hearing, the appeals committee shall prepare a short statement in writing of the facts as they are judged to be true. The appeals committee shall, within 10 working days, make the decision and, in writing, provide a summary of the reasons for upholding, reducing, or dismissing the sanction. The chairperson of the appeals committee shall provide the student-athlete with the statement of facts, decision, and summary of the reasons. The decision of the appeals committee shall be final and not subject to further appeal.

Appeals for Cancellation of Financial Aid

Nonrenewal—If the student-athlete is informed that his or her grant is not being renewed and he or she has a valid reason to question the decision, the following procedures should be followed:

- A. Schedule an appointment with the head coach to try to resolve the issue.
- B. If no agreement is reached, then the student-athlete may appeal in writing to the Associate Athletics Director for Compliance and Academic Services, who will meet with the Athletics Director to resolve the issue. **The student-athlete's written appeal to the athletics department must be submitted to the Associate Athletics Director for Compliance and Academic Services within two weeks from the date of this letter.** The athletics department will send written notification of their decision to the student-athlete in a timely manner, and their decision will also be recommended to the Office of Financial Aid.
- C. If, at this time, the student-athlete does not accept the resolution of the situation, then the student-athlete may submit in writing a request for a hearing to the Office of Financial Aid, no later than 30 days from the date of the athletic department's written notification of their decision. Both the student-athlete and the coach will be asked to provide each other and the members of the Financial Aid Appeals Committee with written documentation in support of their stance on the nonrenewal issue. At a mutually agreed time, both parties will then meet with the appeals committee.
- D. The student-athlete will be informed of the decision by letter postmarked no later than five working days after the conclusion of the hearing.

Procedure for Appealing a Denial of a Transfer Request

- A. The student-athlete is encouraged to maintain a continuing dialogue with the head coach in order to aid in the informal resolution of problems involving sanctions.
- B. Circumstances that would support denying a transfer may include, but are not limited to:
- a. The student engaged in misconduct warranting the denial, or
 - b. Evidence presented demonstrates a violation of Bylaw 13.1.1.3 (another institution contacted

our student without permission)

C. Actions that result in a denial of a transfer release may be appealed as hereinafter provided.

1. The student-athlete must provide a written statement they feel they should be provided a release to attend denial of release, the coach shall, within five business athlete with a written reason for sustaining the denial
2. If the student-athlete is not satisfied with the head with the Director of Athletics, or designee, within five the time of the meeting, the student-athlete should denial from the head coach.
3. The Director of Athletics, or designee, shall either head coach's decision and grant the release. The student-athlete with his decision within five business
4. If the student-athlete is not satisfied with this Compliance, within five business days, to set up a time frame to have a hearing with the Transfer
5. Within five business days of the close of the hearing, designee, shall send a written decision to the student, written decision will be sent certified mail to their

to the head coach of the sport involved as to why another institution. If the head coach sustains the days of receiving said statement, provide the student-of a transfer release.

coach's decision, the student must schedule to meet business days of receiving the coach's decision. At provide the Director of Athletics with the written

uphold the head coach's decision or overturn the Director of Athletics, or designee, will provide the days following the meeting.

decision, the student should meet with the Director of mutually conducive date within a reasonably prompt Hearing Committee.

the Chair of the Transfer Hearing Committee, or her head coach, and Director of Athletics. The student's permanent address.

D. The decision of the Hearing Committee shall be final and no further appeals shall be available at the institution.

E. The Transfer Hearing Committee

1. The purpose of the Transfer Hearing Committee is to complying with NCAA 13.1.1.3.1—Hearing facts related to the case and insure that the institution with denying a student contact to

assist the Department of Intercollegiate Athletics in Opportunity. This committee should consider the circumstances that have occurred would justify our another institution:

Situations that would support such a decision may include, but are not limited to:

- a. The student engaged in misconduct warranting
- b. Evidence presented demonstrates a violation of Bylaw 13.1.1.3 (another institution contacted

the denial, or

our student without permission)

2. The make-up of the committee shall include three members, all from outside of the athletics President for Student Affairs, or a designee from that Affairs, who shall chair this committee. The second is unavailable, the final two members will be or his designee.

department. This committee must include the Vice division appointed by the Vice President for Student member should be the FAR, if available. If the FAR designated by the Vice President for Student Affairs,

F. Hearing Guidelines

1. Hearings are conducted by the Vice President for Student Affairs.
2. All hearings and meetings are considered
3. The student-athlete may choose an advisor (or participate in the hearing only when recognized by
4. The following are guidelines for conducting the
 - a. The chair shall call the meeting to order and
 - b. The chair reminds all principals that there shall be a separation of the witnesses.
 - c. The chair will only permit questions and information that are pertinent to the incident that resulted in the action in question.
 - d. The chair shall ask both the coach who issued the action and the student-athlete to present their supporting witnesses. Each witness or advisor, if recognized by the chair, will have a maximum of five minutes to provide his/her statement.
 - e. The chair shall ask for concluding remarks.
 - f. Immediately following the closing of the hearing, session. A written decision will be provided by the chair to the student, the head coach, and the

Student Affairs, or the designee from the Division of

confidential and closed to the public.

advisors) for the hearing. The advisor(s) may the chair.

appeal hearing:

introduce the principals.

cases either written, orally, or both, and call

the chair shall conduct the deliberations in closed

Director of Athletics within five business days of the hearing. The student's decision will be sent certified mail to his/her permanent address.

The Department of Intercollegiate Athletics Student-Athlete Grievance and/or Harassment Policy

The Department of Intercollegiate Athletics is committed to an athletic environment that values all individuals and groups, and to non-discrimination and equal opportunity for all persons without regard to sex, race, religion, color, age, national origin, sexual orientation, or handicap/disability. In addition, the department mission provides for fair and equitable treatment in all areas related to student-athlete welfare.

All students-athletes have the right to secure, equitable, and expedient resolutions to complaints about their sport environment. Such complaints may be related, but not limited, to abusive behavior, harassment (including sexual), or hazing by a coach, athletics department staff member, or other student-athlete. A grievance may also be filed if the student-athlete feels he/she is retaliated against for seeking advice on a grievance matter or harassment claim. Sexual harassment represents unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature.

The Grievance and Harassment Policy Three Step Process:

Step #1: Any student-athlete may lodge a complaint with their administrative sport supervisor (SS), the Senior Woman Administrator (SWA), or the Compliance Director (CD) by completing a Grievance Form and meeting with any of these administrators. This preliminary discussion will serve to inform the SS/SWA/CD of all relevant information about the complaint. After the preliminary discussion with the student-athlete, the SS/SWA/CD will determine if the complaint supports further investigation. If the complaint is believed to lack merit (i.e. not necessarily abusive behavior) the SS/SWA/CD will provide direction for the student's concern. If the student is not satisfied with the direction provided by the administrator, he/she may request the complaint be heard by the Director of Athletics (AD) as outlined in Step #2.

Step #2: **The student-athlete must provide the AD with a copy of the Grievance Form and any supporting documentation describing the situation. All Comments and documents will be treated, to the extent possible, as confidential. A review of the matter will follow:**

1. The AD will meet with the student-athlete's accused party and his or her supervisor(s).
2. The AD will meet with individuals who may have additional knowledge concerning the matter.
3. The AD and relevant parties (student-athlete, accused party) will have access to all documents.
4. After conducting the review, AD will attempt to assist each party to understand the various perspectives.
5. The AD will review and determine a resolution to the complaint, if possible, within ten working days. The the student-athlete and the accused will be advised
6. If the student-athlete does not agree with the AD's decision, he/she can appeal to the Grievance Committee as outlined in Step #3.

Step #3: The Grievance Committee will be chaired by the Faculty Athletics Representative and will consist of three additional members of the Athletics Council chosen by the FAR. The committee will review the AD's decision and all of the written documentation received during the student-athlete's meeting with the AD. The committee has the jurisdiction to meet with any of the parties involved or they can make a decision based on the facts given during the meeting with the AD. The decision of the committee is final and cannot be appealed.

Conclusion: Signatures from all parties will be utilized to acknowledge the actions taken. A copy of these findings will be provided to and filed in the office of the Director of Athletics. In addition, findings will be reported to the WSU Student Judicial Board if actions are in violation of The Code of Student Conduct or the provisions outlined in the WSU Student Handbook. Further appropriate measure may be taken by either of these entities.

Retaliation against an individual seeking advice on a grievance matter or harassment claim, reporting a grievance or harassment act, or participating in an investigation of the proceedings of a grievance or harassment matter is prohibited.

Solicitations

Student-athletes are not permitted to personally approach staff members from the Department of Athletics to solicit fundraising donations. Information regarding these types

of solicitations, however, may be placed in departmental members mailboxes.

Important Information

Student-Athletes Receiving Full Athletic Grants

Student-athletes who receive the maximum amount of athletics aid (i.e. tuition and fees, room, board, and required course related books) are able to work during the academic year. Specific guidelines must be followed. Students fitting this category will receive additional information pertaining to this opportunity. Do not work until you have approval from the compliance officer.

Student-Athletes Receiving Partial or No Athletic Grants

Student-athletes who receive less than a full athletic scholarship (i.e. tuition and fees, room, board, and required course-related books) in combination with other institutional aid are permitted to work during the academic term up to the cost of a full athletic grant.

Exception: Student-athletes who were not recruited, and do not receive any institutional or outside aid that has athletics ability as a major criterion, are not subject to limits. They can earn as much as they wish.

General Rules

1. You may be paid only for hours you actually work, and your wages must be at the going rate for similar work in that area.
2. You may not be employed to sell equipment related to your sport if your name, picture, or athletic reputation is used to advertise or promote the product, the job, or the employer. If your name, picture, or athletics reputation are not being used, you may sell sports equipment (paid the same wages as a nonathlete salesperson).
3. You must complete a Statement of Financial Support form, an Employee/Student-Athlete Agreement form and receive approval from the associate athletics director before beginning employment during the academic year. (See page 35.)

Summer Employment

In addition to the above, the following applies to jobs obtained during the summer:

1. There is no limit on the amount of money you may earn during the summer (as well as Thanksgiving, Christmas, or Spring Break unless they fall in your sport's season).
2. A WSU coach or staff member may help you find summer employment.
3. You may not conduct your own camp or clinic. You may work in sports camps run by WSU, another institution, or a private organization.

Student-Athlete Resource Center

The Student-Athlete Resource Center, located in 064 Rike Hall, provides student-athletes with the following:

1. Supervised Study Tables For Student-Athletes:
9:00 a.m.–9:00 p.m. Monday–Thursday
9:00 a.m.–3:00 p.m. Friday
5:00–9:00 p.m. Sunday
2. Tutoring—Unlimited tutoring for student-athletes (Tutoring takes place in the Student-Athlete Resource Center or University Tutoring Services) in 040 Rike Hall.

Student-Athlete Welfare

Career Services (Mission Statement)

Career Services at Wright State University is committed to helping students and alumni develop career and life-planning skills, acquire experience, master job search strategies, and seek rewarding employment. Career Services facilitates mutually beneficial relationships between employers, faculty and staff, students and alumni in order to meet the dynamic needs of today's workplace. (<http://career.wright.edu/>)

Career Services offers a variety of services to help students explore career options, find part-time employment, and enhance their search for career employment. Students may take advantage of individual career advising, a career resource center, student employment and career employment job fairs, and on-campus interviewing opportunities. An academic course is also available that focuses on career decision making and career planning (page 27, Undergraduate Student Catalog.)

Center for Psychological Services

The Center for Psychological Services offers a variety of services to students who require assistance in coping with personal or emotional concerns. The center's staff helps students learn to integrate their academic and personal lives through individual and group counseling. Counselors work with students who are experiencing such problems as test anxiety, fear of failure, depression, adjusting to college, changing values, uncertainty about future plans, or those who have a desire to learn more about themselves, including how to relate more effectively with others. All communications and counselors maintain the individual's confidentiality and privacy (page 27, Undergraduate Student Catalog).

Student Health Services

Students who need attention for illness, injuries, wellness checkups, and physicals may see the nurse practitioner at 118 Frederick A. White Health Center. The nurse practitioner has prescription authority and is available for primary health care needs of the students on campus. There is also a physician available, by appointment, four hours per week. More serious illnesses are referred to the appropriate health care resource (page 27, Undergraduate Student Catalog.)

Public Safety

Public Safety, the official law enforcement agency for the university, provides police services 24 hours a day. Among the services provided are personal safety escorts; a crime prevention unit, which provides educational programs that focus on the topics of crime awareness and prevention; and an investigations unit. To increase safety within the campus community, emergency phones are located throughout the campus in buildings, parking lots, and other remote areas (page 28, Undergraduate Student Catalog).

Alcohol and Other Drug Education and Prevention

The Health and Wellness Program in Student Life has been established to assist in educating the university community about the responsible use of alcohol as well as the misuse/abuse of alcohol and other drugs. Various programs are available for presentation to student clubs and organizations, as well as other university groups.

In addition, Student Life collaborates with the Wright State University Center for Psychological Services to offer an educational program for students who may be experiencing problems or concerns with alcohol and/or other substances. Students who have a concern about their alcohol or other drug use are welcome to contact the Office of Student Life for more information about the substance abuse education program. In addition, referrals from faculty and staff are also accepted. Students may be referred to the program through the disciplinary process.

(http://www.wright.edu/students/handbook/02_08.html)

Sexual Assault Education and Prevention

Wright State University is committed to educating and increasing awareness of students, faculty, and staff about incidence of sexual assault, prevention, and intervention. The university has established the Sexual Assault Education and Prevention program to provide educational programming, crisis intervention, advocacy, and referral services for students who have been victims of sexual assault.

(http://www.wright.edu/students/handbook/02_08.html)

Peer 2 Peer, Peer Health Education (Welfare Related Student Organization)

Peer 2 Peer is a volunteer organization whose purpose is to educate others about health related topics. The opportunities available including public speaking, outreach, and creating publications in order to help create a healthier campus environment. Topics include wellness, alcohol and other drugs, and sexual health. The Peer Health Education program sponsors programs and events during national health weeks, such as National Collegiate Alcohol Awareness Wee, Romance Responsibility Week, and Sexual Assault Awareness Week. Students who participate may be eligible for academic credit.

(http://www.wright.edu/students/handbook/02_08.html)

Lambda Union (Student Organization)

Lambda Union is a student organization that serves to support, educate, and provide outreach and advocacy to the gay, lesbian, bisexual, transgendered, and questioning community and their heterosexual allies. Lambda Union works to provide education and programming with other organizations to obtain this goal. Lambda Union creates a safe and healthy atmosphere that nurtures personal growth between all of its members. Lambda Union creates a mutual support network that encourages pride, respect, and trust among all members in the organization.

(http://www.wright.edu/students/handbook/02_08.html)

NCAA Eligibility Requirements

Initial and Continuing Requirements

To participate in intercollegiate athletics at Wright State University, the athlete must meet the following requirements:

1. **Freshmen must be certified** by the NCAA Initial Eligibility Clearinghouse.
2. **Be admitted** in accordance with current WSU entrance requirements.
3. **Be a full-time undergraduate student** enrolled in a minimum 12 hours of course work (graduate students may compete under certain circumstances).
4. **Be in good standing by** maintaining a minimum 2.0 cumulative GPA or not being placed on mandatory advising for more than two consecutive quarters including the summer term.
5. **To maintain eligibility**, the student-athlete must complete 36 hours of acceptable degree credit before the beginning of the next academic year. For student-athletes who have selected a major or are beginning their seventh quarter, these hours must be accepted for degree credit in a specific baccalaureate degree program.
6. **Earn 75 percent of the quarter hours required** for satisfactory progress during the regular academic year. No more than 25 percent of the quarter hours required summer term. Hours earned in excess of the 36 hour requirement are "banked" for future use if needed.
7. **Repeated courses.** Credit for courses that are repeated may be used by the students to satisfy the minimum academic progress requirements only under the following conditions:
 - A. A course repeated due to an unsatisfactory initial grade (F) may be utilized only once, and only after it has been satisfactorily completed;
 - B. Credit for a course that may be taken several times (e.g., a physical education activities course) shall be limited by institutional regulations, and;
 - C. Credits earned in courses that may be taken several times may not exceed the maximum institutional limit for credits of that type for any baccalaureate degree program (or for the student's specific baccalaureate degree program once a program has been designated).
7. **Six Credit Hour Rule.** A student-athlete must pass a minimum of six credit hours per quarter or will be ineligible for competition effective the first day of the next academic term. If the student-athlete has designated a degree program, the six credit hours must be applicable to that degree program.

Requirement for Practice

To be eligible to participate in organized practice sessions, a student-athlete shall be enrolled in a minimum full-time program of studies (12 hours) leading to a baccalaureate degree. A student-athlete must also sign an NCAA Drug Testing Consent form and have an approved physical as determined by the WSU athletic training room staff.

Drop/Add Course. A student-athlete who drops below 12 hours will immediately be ineligible for practice. A student who is adding a course to reach full-time status shall become eligible once the course has been posted by the Registrar.

Designation of Degree Program. A student-athlete shall designate a program of studies leading toward a specific baccalaureate degree by the beginning of the third year of enrollment (seventh quarter) and thereafter shall make satisfactory progress toward that specific degree. This provision shall be applicable to the eligibility not only of a continuing student, but also of a transfer student from a four-year or two-year collegiate institution who is entering his or her third year of collegiate enrollment, even if the student has not yet completed an academic year in residence or utilized a season of eligibility in a sport. Designation of a specific baccalaureate degree program may be accomplished by:

- A. formal enrollment by the student-athlete in a specific baccalaureate degree program, or

- B. approval by an appropriate academic official (who must not be an academic advisor/counselor employed by the Department of Athletics) of the program leading to the specific baccalaureate degree that the student-athlete is pursuing.

A student-athlete who changes his or her designated degree program may comply with the satisfactory progress requirements if:

1. the change in programs is documented appropriately by the institution's academic authorities
2. the credits earned prior to the change are acceptable toward the degree previously sought, and
3. the credits earned from the time of the change are acceptable toward the new desired degree.

Fulfillment of Degree Requirements

For those students entering a collegiate institution on or after August, 1991: A student-athlete who is entering his or her fourth or subsequent year of collegiate enrollment shall have completed successfully at least 50 percent of the course requirements in the student's specific degree program as a prerequisite for further eligibility. This provision shall be applicable to the eligibility not only of a continuing student, but also of a transfer student from a two-year or four-year collegiate institution who is entering his or her fourth year of collegiate enrollment, even if the student has not yet completed an academic year in residence or utilized a season of eligibility in a sport at the certifying institution.

For those students first entering a collegiate institution beginning Fall 1992: As a prerequisite for eligibility for competition, a student-athlete shall have completed successfully the course requirements in the student's specific degree program specified below. This provision shall be applicable to the eligibility not only of a continuing student, but also of a transfer student from a two-year or four-year collegiate institution, even if the student has not yet completed an academic year in residence or utilized a season of eligibility in a sport at the certifying institution.

Percent of Degree Requirements. A student-athlete who is entering his or her third year of collegiate enrollment shall have completed successfully at least 25 percent of the course requirements in the student's specific degree program. A student-athlete who is entering his or her fourth year of collegiate enrollment shall have completed successfully at least 50 percent of the course requirements in the student's specific degree program. A student-athlete who is entering his or her fifth year of collegiate enrollment shall have completed successfully at least 75 percent of the course requirements in the student's specific degree program.

Minimum GPA (in addition to good standing rule).

For those students first entering a collegiate institution beginning fall 2003.

The minimum GPA entering the second year of enrollment is 1.8.

The minimum GPA entering the third year of enrollment is 1.9 with 40 percent of the course requirements in the student's specific degree program completed.

The minimum GPA entering the fourth year of enrollment is 2.0 with 60 percent of the course requirements in the student's specific degree completed.

The minimum GPA entering the fifth year of enrollment is 2.0 with 80 percent of the course requirements in the student's specific degree completed.

The minimum GPA will be verified each quarter.

Amateur Status/Outside Competition

"Ask before you do anything."

To remain athletically eligible, the most important thing to remember is not to endanger your amateur athlete status or violate NCAA rules regarding outside competition. It is essential that you check with your head coach before making decisions regarding outside athletic participation.

The following are the more common NCAA guidelines for maintaining your amateur status (not all NCAA rules are included):

You cannot, within your sport:

1. accept payment or a promise of payments (in cash, prizes, gifts, or travel) for participation in your sport.

2. enter into an agreement of any kind to compete in professional athletics. (You cannot negotiate a verbal or written professional contract.)
3. use your athletic skill for payment (you cannot be employed on a “fee for lesson” basis.)
4. play on any professional athletics team.
5. participate on teams other than those fielded by Wright State University during the academic year.
(This includes tryouts, exhibition, or tournament games. See Roderick Perry for exceptions.)

Basketball only:

1. a student-athlete in the sport of basketball may enter a professional league’s draft one time during his or her collegiate career without jeopardizing eligibility in that sport, provided the student-athlete declares his or her intention to resume intercollegiate participation within 30 days after the draft. The student-athlete’s declaration of intent shall be in writing to the institution’s director of athletics.
2. participate in a summer league not approved by the NCAA. (You must have written permission from the director of athletics for summer league participation.)

You cannot, in any sport:

1. agree to have your picture or name used to promote a commercial product.
2. be represented by an agent or organization to market your athletic skills or reputation.
3. accept such things as gifts, meals, loans of cars, or money from athletic interest groups or people within the athletics program at the university. These are considered extra benefits. An extra benefit is any special arrangement by a college or university employee or representative of the school’s athletic interests (a booster) to provide a student-athlete or the student-athlete’s relative or friend a benefit not clearly stated in the NCAA Manual. If a benefit is not generally available to all students, it is not permissible by NCAA rules. For example student athletes may not have free photocopying, telephone calls, or typing of course papers at the expense of the Department of Athletics. Violation of the NCAA “Extra Benefits” rule by a student-athlete may result in loss of eligibility.
4. participate on an outside team that violates the NCAA rules (in your sport) governing numbers of players from Wright State that can compete on any one given team.
5. knowingly provide information to individuals involved in organized gambling activities concerning intercollegiate athletics; solicit a bet on any intercollegiate athletic team; accept a bet on any team representing the institution; or participate in any gambling activity that involves intercollegiate athletics through a bookmaker, a parlay card, or any other method employed by organized gambling.

Professional Sports Advisory Panel

The Professional Sports Advisory Panel was established to assist student-athletes considering a professional sport career. The counsel will advise a student-athlete on financial planning, agents, insurance, contracts, and determining the student-athlete’s professional potential. Contact Professor Elizabeth Sorensen or Stephen Fortson, Faculty Athletics Representatives, at (937) 775-2375 for additional information.

Recruiting

Permissible activities for student-athletes:

- Off campus incidental, unavoidable contact with a prospect if such contacts do not occur at the direction or suggestion of a Wright State coaching staff member. These contacts may occur at the prospect’s high school provided athletic staff had no prior knowledge of the contact occurring.
- Telephone calls made by a prospect to an enrolled student-athlete and at the expense of the prospect as long as the call is made after July 1 of the prospect’s junior year in high school.
- Written correspondence between a prospect and an

enrolled student-athlete is permitted as long as it is not done at the direction or expense of Wright State University.

- Serve as a student host for an official on-campus visit by the prospect. The enrolled student-athlete may:
 - receive \$30 for each day of the visit to cover the cost of entertaining the prospect.
 - receive an expense paid meal at a restaurant facility with the prospect.
 - receive a complimentary admission to a campus athletics event if accompanying a prospect to that event.

(Please note that you must keep receipts of expenditures and submit them to your coach following the visit.)

- Provide lodging to a prospect on an unofficial visit, provided the prospect pays a legitimate rate for such lodging.

Nonpermissible activities for enrolled student-athletes:

- Receiving expenses to assist in recruiting of prospects other than student host money during an official visit.
- Making or participating in phone calls to prospects at the direction of a coaching staff member or financed by anyone other than the prospect.
- Being provided use of an automobile by institutional staff members or boosters for use in transporting a prospect at any time.
- Serving as a student host while not enrolled at Wright State.
- Serving as a student host while a nonqualifier during the first academic year in residence.

Playing and Practice Seasons:

To minimize interference with the academic program of its student-athletes, NCAA member institutions limit athletically related activities, the length of playing seasons, the number of regular season contests or dates of competition, and the extent of allowable participation in noncollegiate sponsored athletics activities.

Playing Season: The playing season is the period of time between the date of the institution's first official practice and the date of the last practice or date of competition, whichever occurs later.

Length

- 132 days—baseball, field hockey, soccer, softball, and volleyball
- 144 days—cross country, golf, tennis, and swimming
- 156 days—indoor and outdoor track combined
- Published starting date of preseason practice through the end of the regular playing season—basketball and football

Outside of Playing Season: The period of time after classes begin but before the first official practice, the period of time which exists in some sports between the fall season and the spring season, and the period of time from the end of the last practice of competition until the last day of classes is considered to be time outside the playing season.

Athletically-Related Activities

Practice: Meeting, activity, or instruction involving sports related information with an athletics purpose, held for one or more student-athletes at the direction of, or supervised by, any member of the coaching staff.

- Any field/floor/court/mat/course activity
- Setting up/walking through offensive or defensive alignments
- Chalk talks
- Lecture/discussions on sport strategy
- Activities using equipment related to the sport
- Discussion/review of game films, motion pictures, or videotapes related to the sport

Competition

- Required weight training and conditioning
- Required participation in camps, clinics, or workshops
- Individual workouts required by and/or supervised by a member of the coaching staff
- Captain's practice, if participation is expected or required
- Visiting the site of competition in cross country and golf
- Involvement of an institution's strength and conditioning staff with enrolled student-athletes in required conditioning programs other than to monitor voluntary individual workouts for safety

Time and Activity Limits for Athletically Related Activities

Playing Season

- Day limit: Four hours per day maximum, except the actual time for a golf practice round
- Week limit: Twenty hours per week maximum for all sports including golf
- Day off: During one calendar day per week, all athletically related activities shall be prohibited
- Missed class time: No class shall be missed for practice activities except those associated with authorized athletic travel
- Competition day: Is three hours regardless of actual time
- Practice may not be conducted at any time following the conclusion of competition
- Preseason/Vacation limits: Before the start of classes or during official vacations—no limits

Out of Playing Season

- Week limit: Eight hours per week maximum
- Sports related equipment: May not be utilized except during two-hour individual skill workout
- Individual Skill Workouts

Other Sports

- Two hour per week maximum
- No more than three student-athletes at any one time
- Student-athlete must request the instruction

Safety Exception—Coach may be present in field events in track, during voluntary workouts to provide safety or skill instruction but not conduct the workout.

You must check with your coach or the associate athletic director for compliance prior to any summer team play or involvement in your sport.

Athletic Awards and Special Programs

Wright State University Athletic Awards:

1st year	Varsity Jacket
2nd year	Jacket Bar/2nd Year Certificate
3rd year	Jacket Bar/3rd Year Certificate
4th year	College Ring

Criteria for earning an award:

1. **Baseball:** Play in at least one-half of the total innings played in a given season. For pitchers, this requirement is reduced to one-eighth of the total innings. Athlete's plate appearance must be three percent or more of the team's total plate appearances. Pitcher's innings must be five percent or more of the team's total innings pitched.
2. **Basketball:** (Men and Women) Play at least one-half of the total halves.
3. **Cross Country/Track:** Run in at least one-half of meets.
4. **Golf:** Compete in at least half the scheduled tournaments or half the schedule competitive rounds.
5. **Soccer:** Play in at least one-half of the total halves played.
6. **Softball:** Play in at least one-half of the total innings played in a given season. For pitchers, this requirement is reduced to one-eighth of the total innings. Athlete's plate appearances must be three percent or more of the team's total plate appearances. Pitcher's innings pitched must be five percent or more of the team's total innings pitched.
7. **Swimming:** (Men and Women) Participate in three-fourths of all dual meets. Score a minimum of three points in each dual meet (average), except for divers who must score two points, or qualify for the NCAA Championships.
8. **Tennis:** (Men and Women) Compete in at least one-half of the matches as a singles or doubles player.
9. **Volleyball:** Play in at least one-half of the total games played.

A coach may recommend that a player not meeting the full requirements be presented an award. The coach's reason must be submitted in writing to the associate athletic director for her approval.

There is no duplication of awards for an athlete who competes in more than one sport.

Trophies and Plaques

The following are awarded annually:

1. **Scholar Athlete Award**—Awarded annually by the Athletic Council to the junior or senior varsity male and female athlete displaying the greatest academic achievement. The recipient must have competed at least two years on the varsity level in intercollegiate athletics at Wright State University.
2. **Alumni Award**—Awarded annually to the outstanding female and outstanding male athlete at Wright State. The recipient is determined by a committee appointed by the athletic director.
3. **Most Valuable Player Award**—Awarded annually to the most valuable player in each sport.
4. **Peg Wynkoop Award**—Female athlete of the year.
5. **Don Mohr Award**—Male athlete of the year.
6. **Tony Tononi Award**—Awarded annually to the athlete in each sport displaying the most hustle, desire, and team spirit.
7. **Most Improved Player**—Awarded annually to the athlete in each sport displaying the most improvement.
8. **Joe Burns Memorial Award**—Presented by the American United Life Insurance Company in memory of Joe Burns, former Wright State University Sports Information Director. Awarded annually to the senior male basketball player who, during his four years, has performed well on the floor, in the classroom, and in the university community.
9. **Agonis Award**—Presented annually by the Agonis Club to the outstanding athlete at Wright State University.
10. **NCAA Woman of the Year**—Presented annually to a senior female athlete who has completed her athletics eligibility and competed in one or more of the nine women's NCAA sports during the year. Selection of the award winner is based upon athletic ability, academic achievement, leadership, and community service.
11. **Academic Recognition Night**—Held annually in recognition of student-athletes who have a cumulative GPA of 3.0 or above.
12. **Raider S.K.I.L.L.S. Individual and Team Award**
Gold Card—Presented to all Wright State student-athletes at the end of their collegiate careers after participating in their sport at Wright State for a minimum of two years and leaving the program in good standing. Card holder receives free admittance to all

regular season Raider home athletic events
for life.

Varsity Awards

1. First-year award jackets must be fitted at the equipment room. Jackets not sized cannot be ordered.
2. Signs will be posted at the door of each varsity locker room and equipment room to remind athletes to be fitted for these awards and to let them know the last day they can be fitted and still receive their jacket in the fall.
3. Award jackets may be picked up the following fall quarter.
4. Awards will not be issued to any athlete owing equipment.
5. Awards may be mailed under special circumstances.

What is a Student-Athlete Advisory Committee? (SAAC)

A student-athlete advisory committee (SAAC) is a committee made up of student-athletes assembled to provide insight on the student-athlete experience. SAAC also offers input on the rules, regulations and policies that affect student-athletes' lives on NCAA member institution campuses. The NCAA encourages minorities and female student-athletes to participate in this organization.

Spirit Unit Governing Rules

Cheerleaders and Emerald Jazz

A. Governing Rules

All members of the Spirit Unit:

1. must have physical forms completed and on file prior to any participation.
2. must have insurance information on file prior to participation.
3. will be subject to the following academic standards:
 - a. Be a full-time degree seeking student
 - b. Be a full-time student in good academic standing as defined by the university
4. will be subject to the same standards as those listed under student-athlete code of conduct in the student-athlete handbook.
5. will be subject to the drug testing programs and the rules which apply to drug and alcohol abuse.

B. Benefits

All members of the Spirit Unit:

1. will be included in the early registration currently in effect for student-athletes.
2. will receive academic recognition from the Department of Athletics.
3. will be invited to and recognized at the All-Sports Banquet.
4. will receive a varsity award jacket upon completion of three years of participation.
5. will have access to the Student-Athlete Resource Center on a case-by-case basis.

University Procedures

A. The University College

As a new freshman at Wright State, you will be enrolled in the University Division. Through the University Division, you can maintain close contact with your advisor, who will help you coordinate your class and work schedules and adjust to college life. If you are undecided about a major, your advisor can help you understand your range of options and how to make the best choice for you. Besides providing academic advising, the University Division also conducts placement testing for new freshmen, returning students, and transfer students with under 75 quarter credit hours.

B. See Your Advisor

You should meet with your advisor before you register for classes. Your advisor will help you develop an accurate course for your journey toward degree completion.

C. Financial Aid

An institution may provide a student-athlete financial aid that covers the actual cost of tuition, fees, room and board, and required course books. Please refer to your financial aid agreement for information about what is covered under your grant-in-aid. (See page 38.)

D. Priority Registration and Fee Payment

All student-athletes are given the opportunity to register with seniors. Registration may be completed by calling Raider Express or in person at the Office of the Registrar. If you register during early registration, a fee statement will be mailed to the address you indicate on the university computer system. Students *must* return the stub portion of the bill statement to the Office of the Bursar. On that stub you will find an area in which to indicate that you are receiving financial aid. **It is important that the fee statement stub be returned to the Office of the Bursar**

by the due date. (See page 44.)

Full Grant-in-Aid—Even if you are receiving a full grant-in-aid which covers all your tuition costs, you must return the fee statement stub by the due date to the Office of the Bursar.

*Partial Grant-in-Aid—*If you are a partial grant-in-aid recipient, you must return the stub portion of the fee statement with the balance due by the indicated due date.

Failure to return the fee statement stub payment by the due date to the Office of the Bursar will result in cancellation of classes.

E. Housing

*University On-Campus Housing—*On campus housing is in high demand at Wright State. Housing spaces are very limited. On-campus housing *may* be available to you through your coach. Should you be given on-campus housing, you will be sent a housing contract from the Department of Athletics. The contract must be returned by the indicated due date.

*Off-Campus Housing—*Student-athletes who receive off-campus housing allowances as part of their grant-in-aid can pick up their disbursement checks at the Office of the Bursar on the first day of each quarter.

*University Housing Fees—*If your grant-in-aid covers on-campus housing, your bill will be paid automatically by the Department of Athletics upon receipt of your signed and returned contract. If your athletic grant-in-aid covers only a portion of your housing cost, you must include with your signed contract the prepayment cost. A portion of this prepayment will be applied to your account each quarter, and you will receive a bill for the balance due each quarter.

*Your Housing Responsibilities—*You are responsible for the proper upkeep of your on-campus university housing. You will be responsible for any damage costs, telephone bills, key deposits or replacements of a lost key, and any other extra costs assessed you for your room.

*Meal Allowances—*If your grant-in-aid includes monies for a meal allowance, you can pick up that disbursement at the Office of the Bursar. The disbursement is available beginning Monday of each week. Additionally, student-athletes have the option of purchasing meal plans through the housing office. Most on-campus housing agreements will require a minimum meal points purchase.

F. Book Loan Policy

1. All schedules must be complete at least three weeks before the quarter begins.
2. Bookstore will be provided a copy of all student-quarter begins. athletes' schedule two weeks before the
3. The bookstore will bag the required textbooks for all student-athletes, based on their schedules.
4. Student-athletes can pick up their textbooks beginning one week prior to the start of the quarter at the Textbook Information Desk (located in the back of the bookstore). They must present their Student ID and a copy of their current schedule.
5. Student-athletes will sign for their books at the front register.

General Information

1. If a student-athlete is taking the next sequence of a course, they are permitted to keep their textbook until the completion of the course (history-101, history-102, history-103). *The course must be taken the next quarter.*
2. Textbooks must be returned to the bookstore between Noon–5 p.m. on the Wednesday, Thursday, or Friday of finals week. If a student-athlete would like to keep the textbook, he/she must receive permission from the Associate Athletics Director for Compliance. On limited occasions, approval will be granted.

ELIGIBILITY TRIGGER POINTS

If you fit any of the points below, your athletic eligibility could be in jeopardy.

1. Student-athlete did not pass the average minimum of 12 quarter hours toward degree for immediate preceding quarter.
2. Quarter GPA (QGPA) for immediate preceding quarter is under 2.0.
3. Consecutive QGPA's under 2.0. Six hours per quarter must be passed to participate during the subsequent quarter.
4. Mandatory Advising Status (1, 2, or 3).
5. Student-athlete has not declared major by the end of his/her sophomore year.
6. Student-athlete has accumulated less than 25 percent of his/her degree requirements after eight quarters.
(40 percent—for incoming fall 2003)
7. Student-athlete lacks additional major entrance requirements (e.g., course, PPST).

Majors Offered at Wright State University

Accountancy

Acting

Acting—Musical Theatre

African and African American Studies

Anthropology

Art

Art History

Art History/Art Studio

Athletic Training

Biological Sciences

‡ Biological Sciences Education

‡ Life Sciences

‡ Life Sciences/Chemistry

Biomedical Engineering

Business Economics

Chemistry

‡ Chemistry Education

Classical Humanities

Clinical Laboratory Science

Communication Studies

Computer Engineering

Computer Science

Criminal Justice

Dance

Early Childhood Education (Pre-K–3, Ages 3–8)

Economics

‡ Economics Education

Electrical Engineering

Engineering Physics

English

Environmental Sciences

Finance

Financial Services

French

Geography

Geological Sciences

‡ Geological Sciences Education

‡ Earth and Space Sciences

‡ Earth Sciences/Chemistry

‡ Life Sciences/Earth Sciences

German

† Greek

Health and Physical Education

(Multi-Age, Pre-K–12, Ages 3–21)

History

Human Resource Management
Industrial and Systems Engineering
Integrated Business Education
‡ Integrated Language Arts/English Education
‡ Integrated Sciences Education
International Business
International Studies
† Latin
Liberal Studies
Management
Management Information Systems
Marketing
Marketing Education
Mass Communication
Materials Science and Engineering
Mathematics and Statistics
Marketing Education
Mechanical Engineering
‡ Middle Childhood Education (Grades 4–9,
Ages 8–14)
Modern Languages
‡ Modern Languages Education
(French and Spanish)
Motion Picture History, Theory, and Criticism
Motion Picture Production
Music
Music Education
(Multi-Age, Pre-K–12, Ages 3–21)
Music History and Literature
Music Performance
Nursing
Operations Management
Organizational Communication
Organizational Leadership
Philosophy
Physics
‡ Physics Education
‡ Earth Sciences/Physics
‡ Life Sciences/Physics
‡ Physical Sciences Education
Political Science
Psychology
Rehabilitation Services
Religion
Selected Studies
* Social and Industrial Communication

‡ Social Sciences Education

Social Work

Sociology

Spanish

Theatre Design/Technology/Stage Management

Theatre Studies

Urban Affairs

‡ Visual Arts Education

Vocational Education

Women's Studies

* Dual major

‡ Graduate degree required for teaching licensure

† Offered by the Department of Classics

Helpful Information

A. Calculating Your GPA

The grading system at WSU is based on a 4.0 scale. Each grade receives a designated number of **quality points**.

GRADE		QUALITY POINTS
-------	--	----------------

A	Excellent	4
B	Good	3
C	Average	2
D	Poor	1
F	Failed	0
X	Failure to complete a course for withdrawing. 0 points per credit	

which registered, without officially hour.

Each course has a designated number of credit hours.

To calculate your GPA, divide the total number of quality points earned by the total hours attempted.

$$\text{GPA} = \frac{\text{QUALITY POINTS}}{\text{HOURS ATTEMPTED}}$$

Example: If you receive 2 C's, 1 B, and 2 A's for 16 credit hours:

Grade	Point Value	Credit Hours	Quality Points
C	= 2	x 4	= 8
C	= 2	x 4	= 8
B	= 3	x 3	= 9
A	= 4	x 3	= 12
A	= 4	x 2	= 8
Total		16	45

Your quality point total = 45
Your hours attempted = 16

Your GPA average is $\frac{45}{16} = 2.8125$

You can use this formula to calculate both your quarter and cumulative GPA's. To calculate your cumulative GPA, add your total quality points from all quarters and divide that number by your total hours attempted. See your academic advisor if you have any questions.

Grade reports are sent at the end of each quarter to the addresses on file in the Office of the Registrar. Grades are also available by calling Raider Express.

Grades Without Quality Point Value

The following grades do not figure into the computation of your GPA:

- N No report—the instructor did not report a grade
- P Passing
- S Satisfactory performance—final grade assigned upon completion of the project.
- U Unsatisfactory performance
- I Incomplete—given only when part of a required work is missing and arrangements have been made with instructor to complete the work.
An incomplete grade contract must be submitted by the instructor at the time the grade sheet is submitted to the Office of the Registrar. If the work is not completed by the end of the following quarter, or earlier if required by the instructor, the

"I" grade automatically is considered equivalent to an F and the grade point recalculated, unless the instructor submits another I grade.

W Withdrew—given for courses from which the student withdrew or dropped after the third week of classes or equivalent.

B. Student Classification

Undergraduate students are classified by the total number of credit hours earned at Wright State plus any transfer credits that have been accepted by the university.

Freshman	0–44.9 hours
Sophomore	45–89.9 hours
Junior	90–134.9 hours
Senior	135 hours or more

C. Repeating Courses

Students may repeat any course in which a grade of D, F, or X was earned if the course was taken as part of the first 45 hours earned (including transfer hours).

The course may be repeated until a grade of at least

a C has been achieved. Only the last attempt for each course will be counted in the cumulative GPA as long

as it is completed no later than the quarter in which the first 60 credit hours are earned (exception: or until the course is offered again, if ever, during the regular academic year). However, each grade received for a repeat will become a part of the permanent record.

After the first 45 hours (including transfer hours), students may repeat any course in which a grade of D, F, or X was earned until at least a grade of C has been achieved. Each grade will become part of the permanent record and will be counted in the cumulative GPA.

Students may repeat courses in which a grade of A, B, or C has been earned in order to increase knowledge or to meet program requirements, but the hours and points for the repeat will not be calculated in the hours earned or in the determination of the cumulative GPA. Neither will the hours or points be used to meet graduation requirements. Should you take a course and receive a grade of D, repeat that course again and receive an F, you will lose all credit for the course.

Whenever students repeat a course under these terms, they must specify this on the course registration form when they register.

Students in those program units where the repeat policy

is more rigorous than that of the university shall follow the policy of that department, college, school, or division.

D. Good Standing

Students who have earned a cumulative GPA of 2.0 or higher, or have not been on mandatory advising for more than two consecutive quarters, are considered to be in good standing.

E. Mandatory Advising

Scholastic action is determined on the basis of cumulative GPA. The Registrar takes scholastic action by placing student on mandatory advising for those students whose cumulative GPA drops below 2.0. Each quarter that a student's cumulative GPA remains below 2.0, the student remains on mandatory advising status. In the event that a student remains on mandatory advising status for *three* consecutive quarters, that student is classified as M3 and is no longer eligible for competition.

F. Dismissal from the University

Students who remain on mandatory advising for more than two consecutive quarters may be dismissed from

the university for unsatisfactory academic performance. Dismissal action is taken by the chief academic officer of the college, school, or division to which that student

is assigned in consultation with the head of the respective program unit or the academic advisor. In taking dismissal action, the academic officer will generally consider the progress toward meeting degree requirements as well as overall academic performance.

Notice of dismissal from the university will be sent directly to the students by the chief academic officer of the college, school, or division

to which they are assigned.

G. Class Attendance—GO TO CLASS!

It has been shown that there is a direct correlation between consistent class attendance and classroom success (good grades). It is important that class attendance be a *major priority*.

It is sometimes necessary to miss classes for competition or travel. Each student-athlete is provided (through their coach) a Planned Absence form at the beginning of the quarter in which he/she competes. It is *very* important that these Planned Absence forms (which should be filled out with the days you must miss) be given to *each* of your instructors on the first day of class. Professors have been asked not to accept these forms after the class has been missed. This form does not guarantee that you will be excused. You are responsible for all assignments and exams that occur during your absence. **Remember, the instructor/professor is not required to excuse you from class.**

Please note that you should not miss any class or portion of any class for any home practice or team function.

H. Class Difficulties

It is your responsibility to arrange to meet with your professor if you are experiencing difficulty in a class. The next step would be to meet with the athletic academic advisor for tutorial assistance.

I. Exit Interviews

All student-athletes, at the completion of their athletic eligibility, will be required to complete an exit interview with a member of the athletic administration.

J. Mid Career Interviews

All student-athletes, having completed one full year at Wright State, will participate in a mid-career survey. This survey helps provide the athletic administration with information used to enhance the program and the students participation in athletics.

Financial Aid and Employment

Grant-in-Aid (Full)—A full grant-in-aid is financial aid that consists of tuition, fees, room, board, and course-required books.

A student-athlete may receive scholarships, work study, grants, loans, tuition waivers, and educational grants-in-aid administered by an educational institution.

You may legally receive aid which is:

- A. received from one upon whom the student-athlete is naturally or legally dependent.
- B. awarded solely on the basis of having no relationship to athletic ability.
- C. awarded through an established and continuing program to aid students of which athletic participation shall not be the major criterion (e.g., National Merit Scholarship).
- D. awarded through an established and continuing program for recognition of outstanding high school graduates, of which athletic participation may be a major criterion (e.g., honorary high school award).

Nonpermissible Financial Aid

Student-athletes may not receive aid from the following sources without jeopardizing eligibility.

- Representatives of Wright State University's athletic interests (boosters)
- Specific donors
- Professional sports organizations including agents
- Anonymous gifts
- Any income from participation in an athletic event (Pay for Play)
- Foreign governments
- Employment income earned before spending one year in residence for full scholarship first-year attendees
- Employment income earned while ineligible to compete for full scholarship sophomores, juniors, and seniors
- Fee for lesson earnings by teaching or coaching sports skills or techniques in the student-athlete's sport
- All noninstitutional financial aid must be reported to the Office of Financial Aid

Exempted Financial Aid

The following sources of aid are permissible and are exempted from counting against a student-athlete:

- Honorary awards for outstanding academic achievement
- Legitimate loans based upon a regular repayment schedule and available to all students
- Employment on- or off-campus during official university vacation periods (Thanksgiving, Christmas, Spring Break, and Summer)
- Employment income up to \$2,000 earned during the academic year after the first year in residence and providing the student-athlete was eligible to compete
- Most state and federal government grants
- Employment earnings after a student has exhausted eligibility in a sport providing he/she neither practices nor competes in any other intercollegiate sport (See page 11.)
- Welfare benefits
- NCAA Special Assistance Funds

Improper Financial Aid

Any student-athlete who received financial aid other than that permitted by the NCAA shall not be eligible for inter-collegiate athletics.

Eligibility for Financial Aid

Institutional financial aid may be awarded for any term during which a student-athlete is in regular attendance. Athletic grant-in-aid is available for a period of five years from the students' first date of enrollment. Student-athletes must meet all NCAA rules governing financial aid to be eligible for aid, practice, and competition.

Withdrawal

A student-athlete who withdraws from the institution may not receive financial aid during the remainder of the quarter.

Renewal of Aid

An athletic grant-in-aid is renewable yearly. A staff member may inform the student-athlete that his/her aid is being recommended for renewal at the end of each year for a period of four years. The student-athlete should be informed that the renewal will not be automatic. The institution is required to renew financial aid on or before July 1 prior to the academic year in which it is to be effective. Notification of renewal or nonrenewal must come from the institution's regular financial aid authority and not from the Department of Athletics. If aid is not renewed (or is reduced), the institution shall inform the student-athlete that he/she is entitled to a hearing before the institutional agency making the award. Wright State University will not award nonathletic financial aid to anyone who does not complete 32 quarter hours during the academic year (fall, winter, spring) or whose cumulative GPA is below the following scale:

Freshman	1.6	Junior	2.0
Sophomore	1.8	Senior	2.0

Reduction/Cancellation of Grant

Reduction or cancellation of an athletics grant-in-aid during the period of award is permitted in the following circumstances if the student-athlete:

- becomes ineligible for any reason to compete
- voluntarily quits the team
- fraudulently misrepresents any information on an application, letter of intent, or financial aid agreement
- engages in serious misconduct or criminal activity on or off campus
- drops below full-time enrollment
- signs a professional contract, agrees to be represented by an agent, or accepts money or benefits from an agent while still eligible
- accepts money for playing in an athletic contest
- receives any other aid or employment that has not been approved and/or exceeds individual limits

Maximum Limit on Financial Aid

A student-athlete shall not be eligible to participate in intercollegiate athletics if he/she receives financial aid that exceeds the value of a full grant-in-aid. (This does not include Pell Grants).

Extra Benefits

An extra benefit is any special arrangement by a college or university employee or representative of the school's athletic interests to provide a student-athlete or the student-athlete's relative or friend a benefit not authorized by NCAA legislation. If a benefit is not generally available to all students, it is not permissible by NCAA rules. For example, student-athletes may not have free photocopying, telephone calls, typing of papers, meals, transportation, or special favors. Violation of the NCAA "Extra Benefits" rule by a student-athlete may result in loss of eligibility.

Permissible Benefits

- Awards in recognition of athletic or academic performance
- Recognition or awards banquets
- Conference awards and travel expenses to the site of presentation
- Four complimentary admissions per home or away contest in the sport in which the student-athlete practices or competes
- Academic counseling and support services
- Use of computers

- Athletics medical insurance
- Medical exams and medical treatment costs following injury
- Glasses, contacts, or protective eye wear for athletic participation
- Preseason/vacation meals and housing when student-athletes are required to be on campus
- Transportation, meals, lodging, and reasonable entertainment cost associated with athletic travel for practice and/or competition
- Foreign tour expense
- Expenses for local media appearances or conference media days
- Local transportation on an occasional basis by the Department of Athletics staff members
- Acceptance of randomly drawn promotional prizes
- Occasional home meal from an institutional staff member
- Use of athletic equipment and apparel

Nonpermissible Benefits

- Use of departmental or staff member's personal telephones and/or credit cards
- Use of an automobile under any circumstances
- Cash awards
- Pay for play
- Discounts or credits not available to all students
- Transportation home with a coach, even if reimbursement is offered
- Use of copy machines
- Payment for unspecified expenses
- Gift certificates
- Country club or sports club memberships
- Payment for complimentary tickets
- Professional sports tickets
- Profit from sale of tickets at greater than face value
- Typing costs
- Student health insurance
- Surgical, medical, or hospital expenses which are not the direct result of participation in athletics
- Dental work not related to injury during participation in athletics
- Meals, housing, or transportation costs for family or friends of enrolled student-athletes
- Travel apparel that is not practice or competition-related
- Loan or cosigning of a loan from an employee or representative of the institution's athletic interests
- Direct receipt of equipment, clothing, or supplies from a manufacturer
- Sponsor families outside the institution

Employment

Under NCAA regulations all earnings from any student-athlete's employment on- and off-campus during the academic year must be monitored by the athletic department. For more information contact Roderick Perry at (937) 775-2830.

Employment Earnings—All Sports:

Earnings from a student-athlete's on- or off-campus employment that occurs at any time is exempt and is not counted in determining a student-athlete's full grant-in-aid or in the institution's financial aid limitations, provided:

- | | |
|--|--|
| <p>A. The student-athlete's compensation does not include any remuneration for value or utility that the student-athlete may have for the employer because of the publicity, reputation, fame, or personal following that he or she has obtained because of athletics ability.</p> | <p>include any remuneration for value or utility that because of the publicity, reputation, fame, or because of athletics ability.</p> |
| <p>B. The student-athlete is compensated only for work actually performed, and:</p> | <p>actually performed, and:</p> |
| <p>C. The student-athlete is compensated at a commensurate with the going rate in that locality for similar services. [Bylaw 12.4 and Bylaw 15.2.6]</p> | <p>for similar services. [Bylaw 12.4 and Bylaw 15.2.6]</p> |

Employment on a commission basis must follow these rules:

- The cost of any preliminary training program for such employees must be born by the student-athlete (i.e., such costs may not be paid by a member institution or a representative of its athletics interests).
- The personnel employed by the company must consist of both student-athletes and nonathletes.
- The employment of student-athletes does not result in the company's use of the athletics reputations of such individuals to promote the sale of the company's products.
- The company is able to document that employees who are nonathletes receive earnings from sales commissions at a rate generally equivalent to the commission realized by the student-athletes employed by the company.
- It is not permissible for a student-athlete to receive expenses for transportation to or from the site of employment, or any other benefits, unless such expenses or benefits are provided for all employees in that employment situation.

Procedures for Employment

- Before beginning any employment opportunity during your remaining career as a student-athlete, you must obtain a "Student-Athlete Employment Packet" from the compliance coordinator.
- All Employment Agreement forms must be filled out completely and accurately, and signed by all required parties before your employment may begin.
- Student-athletes should not arrange or accept employment opportunities without first discussing their employment interest with their head coach, and Roderick Perry, assistant athletics director for compliance and academic services.
- Upon termination of employment, the student-athlete must immediately notify the compliance coordinator so that future monitoring with that employer will cease.

When to File for Financial Aid

To receive nonathletic financial aid, each student must file an application and Free Application for Federal Student Aid (FAFSA) form prior to April 1 each year.

NCAA Special Assistance Fund

The NCAA provides a financial assistance program to student-athletes with special financial need. Student-athletes receiving a Pell Grant and others who have completed a Free Application for Federal Student Aid (FAFSA) form, available through the Office of Financial Aid, may qualify for unmet financial need beyond the value of a full grant-in-aid and may apply for these funds. Qualifying students will be given application forms each year through the Compliance Office. Permissible uses of this fund include:

- Medical expenses (not covered by insurance)
- Hearing aids
- Vision therapy (contacts, eye exams, and glasses)
- Off-campus psychological counseling
- Travel expenses of student-athletes or parents related to family emergencies
- Purchase of expendable required academic course supplies
- Clothing and shoes allowance

Taxable Income

All funds received by a student-athlete that exceed the value of tuition, books, and course supplies must be reported as income to the Internal Revenue Service for tax purposes. The institution is not under any obligation to file tax information or withhold any income tax from such payments.

Payment Procedures

Each student-athlete is responsible for finalizing registration each quarter by paying your bill in full at the Office of the Bursar. Even if you are receiving an athletic scholarship, you must follow this procedure. *Your bill is not automatically paid for you.*

If you are to receive an athletic scholarship, you should receive a Financial Aid Award letter from the Office of Financial Aid showing all of your awarded aid, athletic and nonathletic. You may deduct the value of your awarded aid from the balance due to the university.

You must return a check for any remaining balance prior to the due date. Failure to pay your bill, in full, by the due date will result in cancellation of your registration.

Financial aid award letters and university bills are sent to the address you list in the Office of the Registrar as your mailing address. You should inform individuals who reside at your mailing address to forward your mail to you, or correct the address in the Office of the Registrar, notify the Athletic Academic and Student Services Office, and your coach of any changes of local or permanent addresses and/or local or permanent phone number. (See page 16.)

Regulations

Gambling

Illegal sports wagering is believed to exist in one form or another on every college campus. The growth and popularity of sports wagering has caused a significant increase in the number of NCAA sport wagering-related infractions cases in Division I. Student-athletes must be aware of NCAA regulations regarding gambling activities, and shall not knowingly:

- provide information concerning intercollegiate athletics competition (injuries, starters, game strategy, or suspended players) to individuals involved in organized gambling activities.
- solicit a bet on any intercollegiate or professional team.
- accept a bet on any team representing the institution.
- participate in any gambling activity that involved intercollegiate or professional athletics, a parlay card, or any other method employed by organized gambling.
- solicit or accept a bet for a nonmonetary material item (shirt, dinner, and drink) that has tangible value. Institutions that play against each other may agree to compete for a tangible item (trophy, wagon wheel), provided no student-athlete receives any tangible item.

Agents, Runners, and Financial Advisors

An individual shall be ineligible for participation in an intercollegiate sport if he/she has ever agreed (orally or in writing) to be represented by an agent, a runner (person who works for an agent and may make the initial contact for an agent), or a financial advisor for the purpose of marketing his/her ability or reputation in that sport.

An individual shall also be ineligible if he/she enters into a verbal or written agreement with an agent, runner, or financial advisor for representation in future professional sports negotiations that are to take place after the individual has completed his/her eligibility in that sport. However, a coach may contact agents on behalf of a student-athlete provided no compensation is received for such services. Additionally, an individual shall be ineligible if he/she (or relatives or friends) accepts transportation, meals, or other benefits from any person who wishes to represent the individual in the marketing of his/her athletics ability.

Potential Pitfalls for Student-Athletes

- Accepting benefits from an agent, runner, or financial advisor. These benefits include (but are not limited to) transportation, meals, money and gifts, regardless of the value of the benefit.
- Agreeing (orally or in writing) to be represented by an agent or runner before eligibility has ended, including post-season competition.

- Agreeing (orally or in writing) to be represented by an agent or runner at a future time (after eligibility is exhausted).
- Agreeing (orally or in writing) to be represented by an agent, runner, or financial advisor for the purpose of marketing the student-athlete's athletic ability or reputation in that sport.
- Once an agreement (oral or written) is made with an agent or runner to compete in professional athletics, the student-athlete is ineligible for participation in that intercollegiate sport, regardless of the legal enforce-ability of the contract. (An agent contract that is not specifically limited in writing to a particular sport shall be applicable to all sports).
- Retaining professional services (legal advice) for personal reasons at less than the normal charge.

Promotional Activities

The use of a student-athlete's picture and/or name in commercial promotions is restricted under NCAA rules. Before agreeing to any promotional activities (calendars, modeling, product endorsements, or posters), a student-athlete must check with Roderick Perry to determine the legality of the activity and to obtain permission; failure to do so can result in loss of eligibility for the student-athlete.

Additionally, a student-athlete's name or picture may not be used in a "name-the-player" contest conducted by a local business for promotion and may not be used by an athletics equipment company in publicity. However, a student-athlete may receive a prize for winning a promotional activity (i.e. half-court shot, money scramble, etc.) held in conjunction with a member institution's intercollegiate competition provided the participants in the activity or the prize winners were selected through a legitimate random drawing.

Practice and Competition Regulations and Procedures

Privilege of Team Membership and Participation

It is the philosophy of the Wright State University Department of Athletics that no student has the "right" to be an intercollegiate athlete, but that membership on an athletic team, with all its related benefits, is a privilege which must be earned and maintained through positive academic, athletic, and citizenship performance.

Honesty, Fair Play, Ethical Conduct

In accordance with the philosophy, regulations, and expectations of Wright State University, the Horizon League and the National Collegiate Athletic Association, student-athletes shall act with honesty, fairness, and proper ethical conduct at all times so that intercollegiate athletics as a whole, the university, and the individual student-athlete, shall represent the honor and dignity of fair play and generally recognized high standards associated with wholesome intercollegiate sports competition.

Sportsmanship

Intercollegiate athletics has the opportunity to promote positive character development of participants, spectators, coaches, officials, and contest administrators, enhance the integrity of higher education and promote civility in society by demonstrating, encouraging, and adhering to the fundamental values of respect, fairness, civility, honesty, and responsibility. Student-athletes have a heightened responsibility to behave with good sportsmanship in that they serve as role models for so many impressionable young fans, and their behavior is often the key element in how spectators react to and treat opponents.

Unsportsmanlike Conduct—Acts of unsportsmanlike conduct include, but are not limited to, the following:

- Striking or physically abusing an official, opposing coach, or player
- Intentionally inciting participants or spectators to violent or abusive action
- Using obscene gestures or profane or provocative language; or actions toward officials, opponents, or spectators
- Being publicly critical of game officials, opposing players, or coaches, other universities or their personnel, and/or conference personnel

- Engaging in negative recruiting by making statements to a prospect, parent, high school coach, or other person that are derogatory of another university, its student-athletes, or its personnel
- Taunting, teasing, or trash talking
- Engaging in unnecessary and prolonged acts of self or team celebration
- Demonstrating loss of temper by throwing equipment or implements, kicking or hitting objects, knocking things over, damaging equipment or facilities

Penalties for Poor Sportsmanship—Unsportsmanlike conduct shall subject the student-athlete to disciplinary action by the coach, Department of Athletics, university, Horizon League and/or NCAA. Violators may be subject to reprimand, suspension from contests, dismissal, loss of scholarship, or other actions deemed appropriate.

Amateurism

As a member of the Horizon League and the NCAA, Wright State University adheres to the principle of amateurism for student-athletes where participation is motivated primarily by education and by the physical, mental, and social benefits to be derived. A student-athlete retains amateur standing and eligibility for intercollegiate competition unless he/she becomes involved in any of the following:

- Receives pay or the promise of pay for participating in an athletic contest
- Signs a contract or commitment to play professional sports
- Plays on a professional team even if no pay or expenses were received
- Enters into an agreement (verbally or in writing) with an agent, runner, or financial advisor
- Uses athletic skill for pay in any form (TV commercials, superstar competition, cash prizes, demonstrations, fee for lesson)
- Receives more than actual and necessary travel, room and board expenses for practice and games while participating on an amateur sports team
- Enters into a professional draft in any sport except basketball which allows a player to enter a professional league's draft one time during his or her collegiate career if certain restrictions are followed

Requirements for Practice/Competition Eligibility

Practice Eligibility

- Incoming freshman must be a qualifier or a partial qualifier
- Must be enrolled at the university
- Must maintain a minimum 12-hour load throughout the year
- Must complete and have on file in the athletic office an "Application for Athletic Participation form"
- Incoming freshmen and junior college transfers must have final eligibility determined within a specified time period
- Recruited—May practice for ten working days after the eligibility verification process begins. If eligibility is still pending, the student-athlete must be withdrawn from all athletically related activity.

- Nonrecruited—May practice for 45 days after the eligibility verification process begins. If eligibility is still pending, the student-athlete must be withdrawn from all athletically-related activity.
- Must have required medical history and medical insurance forms on file

Contest Eligibility—In addition to requirements for practice, a student-athlete must be fully academically eligible and the student athlete's name must appear on an "Affidavit of Eligibility" for that sport for that quarter, signed by both the Registrar and Faculty Athletics Representative.

- Must have signed the NCAA Drug Consent form, the Wright State University Drug Consent form, and the NCAA Student-Athlete Statement.
- An international student-athlete must have signed the NCAA General Eligibility form for international student-athletes.

Seasons of Competition

Defined—A season of competition (year of eligibility) is utilized when a student-athlete is in either a two-year or four-year collegiate institution and does one of the following:

- Participates for any length of time against outside competition (scrimmage, exhibition, joint practice sessions with another institution's team) while representing the institution
- Competes in the uniform of the institution or utilizes any apparel or equipment from the institution that includes institutional identification (travel bag)
- Competes and receives transportation, meals, room, or entry fee expenses from the institution for the competition

Maximum—A student-athlete shall not engage in more than four seasons of competition in any sport.

Five-Year Clock Rule—A student-athlete shall complete his or her seasons of competition within five calendar years after the student initially registers as a full-time student in a regular term of an academic year, and attends the first day of classes for that term. The five-year clock may be interrupted and extended only for time spent in the military, on official church missions, with recognized foreign aid services of the United States Government (Peace Corps), or for females, a one-time pregnancy exception.

Redshirt—If for any reason (injury, ineligibility, illness, not enrolled, discipline, or coach's choice) a student-athlete does not participate in any portion of any contest against outside competition during the year, that year is designated as a "Redshirt" year and the student-athlete is not charged with using a year of eligibility. It is possible for a student-athlete to be "redshirted" more than one year, however, there is no extension allowed on the five-year rule.

Hardship—A student-athlete who has participated in a contest in any given year may have the year of eligibility restored if an incapacitating injury or illness:

- occurs during one of the four permissible seasons of competition
- occurs prior to the completion of the first half of the playing season
- results in the incapacity to compete for the remainder of that playing season
- occurs before the student-athlete has participated in more than two contests or dates of competition, or 20 percent of the institution's completed contests or dates of competition in that sport

Unattached Competition

The Horizon League requires that student-athletes in individual sports (golf, track and field, tennis, and cross country) who wish to participate in outside competition as an individual during the academic year, may do so as long as the student-athlete:

- represents only himself or herself in the competition, not Wright State University.
- does not participate in the competition as a member of an outside team.
- does not receive any benefits or expenses (transportation, meals, lodging, or entry fees) from Wright State University or an outside team.
- does not wear a Wright State University uniform or utilize equipment labeled with the university name.
- is eligible to compete as a regular member of the intercollegiate team during that sport season.
- receives written permission from the Compliance Coordinator at least 10 days in advance of the competition.

Outside Competition

A student-athlete in any sport who participates during the academic year as a member of any outside team in any noncollegiate competition becomes ineligible for intercollegiate competition in that sport unless:

- the competition occurs during any official vacation period.
- the student-athlete participates in soccer or volleyball (outdoor doubles tournaments) and the participation occurs no earlier than May 1, no class time is missed, and approval is given by the Compliance Coordinator.
- the student-athlete participates in one high school alumni game which, except for basketball, must be during a vacation period.
- the student-athlete is participating in tryouts of competition for the Olympic Games, Pan American games, United States National Teams, World Championships, World Cup Teams, or recognized state and national multi-sport events.

Summer Basketball—Basketball athletes may play on one team in one league during the period between June 15 and August 31. The league must be sanctioned by the NCAA, and the student-athlete must have prior written approval from the Compliance Coordinator.

Department of Athletics Support Services

The demands on a student-athlete are significant. Consequently, the Wright State Department of Athletics is committed to providing you with the support necessary to be successful. Please take advantage of the support programs available to you. Doing so will insure your growth and development.

The mission of the Life **S.K.I.L.L.S.** program is to provide support in five key areas; academics, athletics, personal development, career development, and community service. Throughout the year you will be asked to participate in a number of activities related to one of these commitment areas.

The program at Wright State has been named **Raider S.K.I.L.L.S.** or **Raiders Seeking Knowledge in Learning Life Skills**. We hope this program will contribute to your experience as a Wright State Raider. We encourage your participation in the development of the program and hope each of you will take pride and ownership of a program designed by students for students. So this year, when you are asked to attend an athletics sponsored seminar, go with your team to work with area youth or participate in an internship—this is **Raider S.K.I.L.L.S.** at work.

Points will be awarded for individual and team participation. At years end, awards will be given to the student-athlete and team who demonstrates the true spirit of **Raider S.K.I.L.L.S.** Some activities will be mandatory, others will be offered by choice. Your teams will be asked to choose from a list of activities. Many programs are offered for individual use, i.e. time management, stress management, and self esteem programs, so you can go at your own pace and when you feel you need assistance.

For more information about how you can participate in **Raider S.K.I.L.L.S.**, please contact Kevin Williams at (937) 775-2062, your **Raider S.K.I.L.L.S.** coordinator.

Athletic Academic Advising and Support Services

Judy Chivers, academic advisor
Advising office number: (937) 775-2839

The Academic Support and Enrichment Program is a system that will help develop the student-athletes academic skills and provide them with an improved opportunity for success.

The following are the components of the Academic Support and Enrichment Program:

A. Academic Contracts

Individual academic contracts have been used frequently for students in the academic arena for some time. The contracts have proven to be effective in addressing specific student needs and concerns. Terms of the contract are agreed upon by the academic advisor, coach, and the students themselves. These contracts reflect the academic expectations from the coaches and other athletic department personnel.

B. UVC 101

This is a mandatory class for all freshmen and transfer student-athletes. The class teaches college survival skills, and students are educated as to all aspects of their athletic academic requirements. Students are required to successfully complete this course before being allowed to compete for a second year at Wright State.

C. Tutors

The Department of Athletics provides tutors for the purpose of enhancing your ability to learn information needed in your classes. You may request a tutor at any time by contacting Judy Chivers, Academic Advisor, 775-2839.

D. Monitoring Academic Progress

Judy Chivers seeks to identify academic problems each quarter. She maintains frequent contact with the Office of the Registrar (which certifies satisfactory progress). Judy Chivers sends out midterm progress report requests to student-athletes' instructors so as to be alerted to potential tutoring needs and performance problems.

Any student-athlete (after review of his/her quarterly transcript) whose records indicate academic or eligibility concerns is notified immediately through his/her coaches and directed to the appropriate person or persons to help resolve the problem. Student-athletes are kept abreast of all academic and eligibility issues that may affect them.

E. Study Tables

The study table program is designed to ensure that new freshmen, transfer students, and continuing students dedicate themselves to a solid study program. You will be required to complete six hours on a weekly basis. GPAs and consistent academic performance generally determine the amount of study tables a student-athlete is required to attend. Some adjustments are made for competition schedules.

All study tables are held in the Student-Athlete Resource Center (See page 11.)

F. Class Scheduling

Provide assistance, along with student-athlete's campus advisor with selecting courses at which will meet graduation requirements.

G. Campus Resources

Provide assistance in helping student-athletes find the resources at Wright State which will allow them to make the most of their college experience.

For example:

- Study Skills Courses
- Special Reading Programs
- Honors Programs
- Job Placement Services
- Individual Counseling for Academic or Personal Concerns

H. Career Resources Information

NCAA Life S.K.I.L.L.S. Skills career resources are available in the Student-Athlete Resource Center. The Wright State Career Services Office, located in E334 Student Union, provides student-athletes with the following:

- Career Counseling
- Career Testing
- Career Development Workshops
- Resumé Assistance
- Interviewing Assistance
- Former Student-Athlete Data Network
- Annual Career Fair

Training Room

Policies and Procedures

Tony Ortiz, Director of Athletic Training
Jason Franklin, Coordinator of Athletic
Training Services
Training room number: (937) 775-2776

The training room is located on the first floor of the Nutter Center. Athletes will be able to receive preventive treatment (taping, etc.), injury and illness care, and rehabilitation treatment. Go to the training room first for injuries and illnesses.

Rules and Regulations of Co-ed Environment

Policy: The following are the rules and regulations that are expected to be obeyed by all student-athletes while in the Wright State

University athletic training facility.

Procedure: It is the policy of the Wright State University athletic training department:

1. No student athlete is to administer any form of self-treatment. All treatment is to be administered by a staff athletic trainer or student athletic trainer. The student athletic trainer is then responsible to record all treatments that were administered to the student-athlete immediately following the treatment session.
2. No student-athlete is to retrieve medications. It is the responsibility of the certified athletic trainer to oversee the administration of these medications. A log of the medication, amount, and indication for the medication must be recorded.
3. The athletic training facility is a co-ed facility and dressing appropriately is required.
4. There are to be no towels, athletic tape, or hydro-collator pads removed from the athletic training facility without the permission of the certified athletic trainer.
5. Upon the arrival of the athletic training room: all equipment, athletic bags, or ball are not to accompany any student-athlete. These articles are to remain in the hall outside of the athletic training room.
6. Please remove all cleats, spikes, or skates outside the athletic training facility.
7. Prior to treatment or rehabilitation: it is mandatory that the student athlete shower prior to services.
8. By the NCAA Bylaws: there are to be **no personal** phone calls.
9. Student-athletes are not to engage in horseplay, swearing, and/or shouting while in the athletic training facility.
10. No forms of tobacco, food, or drink are permitted in the athletic training room while receiving treatment or taping.

Practice and Game Procedures

- a. Training room will be open two hours before and one hour after each scheduled practice or game.
- b. Athletic trainer will be available at all in-season practices.
- c. Athletic trainer will be present at all home events.
- d. Players injured during practice or game will report incident immediately to athletic trainer.

Insurance

Policy: All student-athletes are responsible to obtain health insurance.

Primary:

1. Every student-athlete is required to obtain health insurance. Health insurance may be obtained from their parents or School Health Insurance.
2. Before the student-athlete is able to participate in Wright State University intercollegiate sports they must provide proof of insurance to the athletic training staff.
3. This primary insurance is to protect the student-athlete and family of the doctor or medication charges of illnesses and nonathletic injuries. Wright State does not cover nonathletic-related illnesses.
4. It is the responsibility of the student-athlete or parent to indicate if a referral is required prior to care by Wright State University's team physicians or emergency facilities.
5. In the case of an athletic injury to the student-athlete, the student-athlete is to process all bills through their primary insurance company. Once this process has been performed, the remaining total is brought into the athletic training room and given to the head athletic trainer.
6. We only cover bills from our team physicians or representatives.

Athletic Insurance:

1. If the student-athlete receives an injury as a result of an accident while participating in an athletic practice, conditioning, or event, the athletic training staff should be advised immediately.
2. If the athletic training staff refers the student-athlete to the team physician or emergency facility, all billing is to first go through the student-athletes primary insurance. When the bill is received, the student-athlete is responsible to bring the remaining balance to the coordinator of athletic training services with the EOB.
3. The coordinator of athletic training services is then responsible to submit a claim to the School Health department on campus, describing the nature of the injury.

4. If the student-athlete's medical bills exceed \$75,000 for one injury, the NCAA catastrophic injury policy will be placed in effect.

Catastrophic:

1. If a varsity student-athlete becomes catastrophically injured during play or practice, or during travel related to these activities, the National Collegiate Athletic Association (NCAA) Catastrophic Athletics Injury Insurance (Appendix I) will provide \$20 million in lifetime medical benefits.
2. These benefits for medically necessary care and treatment are available in excess of \$75,000 deductible, and all other benefit plans that may also provide such coverage.
3. If there should be a catastrophically injured student-athlete who is considered permanently disabled under the terms of the plan, additional special and disability benefits are available. This may include monthly disability, home modification, and assimilation/rehabilitation benefits.
4. Should a catastrophic injury or death occur, contact the NCAA's Catastrophic Insurance Administrator at (800) 254-2744 immediately. This number is monitored 24 hours a day. The claims will then be routed to the proper carrier based on the information provided.
5. Further information can be located at the NCAA Web site: www.ncaa.org.

Illness/Injury Doctor or Dentist Visitation

Illness Doctor Visitation

1. If the student-athlete is ill, the individual must contact the athletic training staff.
2. If the athletic training staff decides it is necessary for the student-athlete to be seen by a physician the following procedure must be followed:
 - A. The coordinator of athletic training services must be informed.
 - B. The student-athlete's insurance will be reviewed to see if a referral is required.
 - C. If a referral is required, the student-athlete will be responsible for contacting the parents to receive the referral.
 - D. Once the referral is obtained or if no referral is required, the coordinator of athletic training services will schedule the appointment with the team physicians.
3. When the student-athlete's parents obtain the physician bill it is their responsibility to pay the balance. The athletic insurance does not cover student-athlete illness.

Student Athletes and Pregnancy Policy

In the event that you become pregnant, we encourage you to let your coach and athletic trainers know immediately so we can protect your health and your scholarship. ***Do not immediately assume you must withdraw from your sport.*** At Wright State University, we recognize that a student-athlete's pregnancy is often a crisis event. We want to give you time and help in considering your options.

Scholarship—If you are pregnant, you tell your coach or athletic trainer, and you do not voluntarily withdraw from your sport then your scholarship will remain in place for the remainder of the granting year, July 1–July 1. Your coach or athletic trainer will encourage you to seek a “neutral party” outside the Department of Athletics for help and advice. You may select someone from:

The College of Nursing and Health	775-2519
Beth Sorensen*	
College of Education and Human Services	775-2075
Stephen Fortson*	
Student Health Services	775-3996
Wendy McGonigal	
Women's Center	775-4524
Kelli Zaytoun	
Psychological Services	775-2391
Curt Pederson	
Team Physician	296-1662
Barry Fisher	

*WSU Faculty Athletics Representatives.

Training and Competing—If you decide to remain pregnant and wish to continue in your sport, we will form a decision-making team that consists of you and your coach, athletic trainer, and health care professional (obstetrician, midwife, or nurse practitioner). Depending on your sport, you might be able to continue training and competing up to the 14th week of pregnancy with your health care

professional's approval. The team will plan for monitoring your health (mandatory), for your continued academic progress (mandatory), and for your return to sport (if you desire).

Insurance Coverage—You will need a referral from Student Health Services for any action you take regarding your pregnancy. If you become pregnant while covered by Student Health Insurance, the insurance will cover the costs of pregnancy. Please contact the Insurance Benefits Coordinator (Marsha Jones or Joyce Smith, 775-2552).

Information about pregnancy is also available at www.wright.edu/students/pregnancy.

Injury Visitation

1. If the student-athlete is injured while participating in Wright State University Intercollegiate Athletic Teams the injury must be presented to the athletic training staff when the injury occurs.
2. If the athletic training staff feels the injury must be seen by a physician the following must occur:
 - A. The coordinator of athletic training services must be informed.
 - B. The student-athlete's insurance will be reviewed to see if a referral is required.
 - C. If a referral is required the student-athlete will be responsible for contacting the parents to receive the referral.
 - D. Once the referral is obtained or if no referral is required, the coordinator of athletic training services will schedule the appointment with the team physicians.
 - E. If the injury did occur during athletic participation, once the parents or the student-athlete's insurance has been billed, the remaining balance of the bill must be given to the coordinator of athletic training services.
 - F. The coordinator of athletic training services will file a claim with the Wright State University Athletic Insurance Company.
 - G. If this injury occurred outside athletic participation, a pre-existing injury or occurred by overuse, the Wright State University Athletic Insurance Policy will not assist in the payments of the physician bill, and the student-athlete/parents will be responsible for the remainder of the balance.

Dentist Visitation

1. If the student-athlete has received a chipped or loose tooth by athletic participation the student-athlete must make the athletic training staff aware of this issue immediately. The Wright State University Athletic Insurance Policy will pay for the balance of this visitation.
2. If the student-athlete is having difficulty with a wisdom tooth and obtains the Wright State University Student Health Insurance, this policy will assist in the cost required to extract that tooth.
3. The Student Health Insurance is not responsible for assisting the student-athlete for the following expenses and it will be the responsibility of the student-athlete to pay for the balances obtained, if the student-athlete is going to the dentist to obtain any of the following, whether they obtain the Wright State University Student Health Insurance or not (this includes international students):

A. Oral exam	E. Abscess
B. Oral cleaning	F. Braces
C. Oral filling	G. Any other services the dentist
D. Tooth pain	may feel necessary

Equipment Room

Policies and Procedures

Mike Zink, Equipment Manager
Equipment room number: (937) 775-2932

The equipment room is located on the first floor of the Nutter Center. All your practice and game gear will be laundered for you free of charge.

Operating Rules for Student-Athletes

1. Before being issued equipment, student-athletes must sign an equipment card indicating their willingness to take responsibility for equipment and their agreement to pay for any that is lost, damaged, or not returned.

2. All practice equipment must be turned into the equipment room or designated area within one hour after team practice.
3. It is the responsibility of the student-athlete to check the travel bag before leaving on a road trip. Operations personnel are to be informed if equipment is missing from travel bag at time of issuance.
4. All game equipment must be returned to the equipment room within one hour of home competition. Upon returning from a road trip, equipment *must* be returned to the equipment room. Head coaches will have access to the appropriate area. This will help insure all equipment can be washed properly.
5. Any student-athlete guilty of possessing equipment other than his/her own will be referred to the athletic director for disciplinary action.
6. Equipment will be issued and returned at coaches discretion. Seniors' equipment is due after the last game is complete. Failure to return or pay for lost equipment may result in holds being placed on the student-athlete's records.
7. The athlete and attendant must sign off on all equipment being returned. The equipment attendant will inform the athlete and coach of missing equipment and its replacement cost.

*****RETURN POLICY*****

All equipment must be turned into the equipment room after notification. No equipment will be accepted 30 days after the deadline date. Athletes must pay for the missing equipment after that time.

Equipment Room Practice Gear

1. Each athlete is supplied with practice clothes, sweat suits, lock, locker, and a laundry bag.
2. Practice gear is laundered each weekday evening and may be picked up the next day during window hours (laundry not turned in by 7 p.m. may not be washed until the following day).
3. Window hours are from 10:30 a.m. to 7 p.m., Monday–Friday. Equipment room is *closed* Saturday and Sunday except for game management. Hours will be extended for practices and team travel as needed.
4. Any nonfitting or worn out practice gear may be exchanged for replacement equipment. An old item must be returned to the equipment room *before* a new item is issued.
5. If equipment is damaged by neglect or misuse by an athlete, he/she may be charged for equipment the same as if it were lost.
6. It is the athlete's responsibility to close laundry bags properly so all items remain inside. The equipment room is not responsible for laundry that comes out of laundry bags (all loose laundry is kept in a basket at the counter for several days). Laundry bags that contain personal items may not be laundered.

Equipment Room Game Equipment

1. A numbered game bag and uniform are supplied to each athlete who is eligible to compete.
 - A. Game bags can be picked up at the equipment room window on the day of departure or day of home game. Bags may be handed out on previous day if departure time is extremely early.
2. It is the responsibility of the student-athlete to check the travel bag in order to be assured that all needed equipment for the road games has been packed. Operations personnel are to be informed if equipment is missing from travel bag at time of issuance.
3. A plastic bag is supplied in each game bag for issued equipment that needs to be laundered. Any equipment not in a plastic bag may not be washed (putting soiled items in plastic protects clean items in the same bag and it helps keep the bag itself clean and odor free, in turn, cutting down unnecessary laundering and longer uniform life).
4. No personal laundry should be returned in game bags. If personal laundry is turned in, it may remain unwashed, in a plastic bag. Exception: If an item is needed for a game and is not supplied by the equipment room it will be washed and repacked (example—undergarments for women's teams, wraps, or support gear of any kind). It is up to the athlete to mark personal laundry with his/her number. Laundry pens may be borrowed at the counter for this purpose. Unmarked items may not be washed.
5. Game bags *must* be turned in immediately upon completion of home games or arrival of an away contest. This will allow equipment room personnel

to clean equipment in a timely manner and maintain accurate records.

Note: The equipment room staff will do all we can to insure that you have the proper gear for practice and games. You can help us, and in turn yourselves, by handing in equipment regularly after practice.

We are here as a service to you. If you have any problems or suggestions please make them known to Mike Zink. We will do all we can to help.

Sports Information

Bob Noss, Assistant Athletic Director
Matt Zircher, Associate Sports Information Director
Greg Campbell, Assistant Sports Information Director

SID office number: (937) 775-2816

Web site: wsuraiders.com

Raider Hotline: 1-888-RAIDERS

The Sports Information Office is basically the public and media relations arm of the Department of Athletics. It is our responsibility to be the clearinghouse for information concerning WSU athletes, coaches, and administrators, as well as events.

Publications: All publications originate from the SID office in conjunction with the individual coaches. Any suggestions are welcome while the final content will be decided by the SID and the coach. This also includes game programs and press releases.

Media: All media are urged to set up interviews through the SID office or the coaches though this procedure is not followed. If a media member should contact you unexpectedly, please cooperate. If you are unable to provide an interview at that particular time, please set up a more convenient time for an interview and let your coach or the SID office know about it. This will allow us to better prepare you and the interviewer with the appropriate information. Though the WSU Department of Athletics encourages the student-athletes to cooperate with the media, if you ever feel uncomfortable about an interview, you have the right to politely decline.

Though the Sports Information Office performs many other duties throughout the year like statistics, public address, special awards, and photography, the above subjects affect the student-athletes closely.

Remember, at any time, if you have any questions, don't hesitate to stop by the office.

How To Succeed With the Media

Some Basic Thoughts on the Media

1. Remember that the media can help you as much as you might think they can hurt you.
2. Don't do an interview by phone unless it's set up by the coaches or SID. However, when given a call to return by the SID office, return it at your earliest convenience. If you cannot return the call in reasonable time, contact the SID office immediately.
3. Expect to lose some of your privacy. However, it is the SID's job to help you keep as much of it as possible.
4. Practice. The media knows who is a good interview and who is not. If you're not, you will not get the media attention you deserve. Work with a teammate on your interviewing skills.

Before the Interview

1. Acknowledge a reporter's presence when he/she approaches you; make eye contact. Shake their hand.
2. Learn to use the reporter's name. You should be polite and use "Yes, sir," "No, sir," "Yes Ma'am," and "No Ma'am."
3. Be prepared. Ask the reporter what the interview is about and think about your answers. Don't answer without thinking about what you are going to say. Establish the ground rules before you comment.

During the Interview

11. Be honest and sincere. Tell the truth.
12. Be yourself. Let reporters see and learn what you are like outside of the playing field.
13. Be sure to give proper credit to your teammates and coaches. Don't discuss teammates or coaches in a critical manner, and avoid

discussing mistakes that might have made the difference in the game.

14. Always say complimentary things about opponents before and after games.
15. Don't complain about a tough question. It makes you look bad on the air.
16. Ask the reporter to repeat the question if it is not clear. Try to help the reporter to understand your message. Don't talk in technical terms.
17. Always keep direct eye contact.
18. Be careful about being "off the record." The best advice—don't do it.
19. Talk in short, complete sentences. It allows the reporter to easily edit the interview without distorting your answer.
10. Be confident, not cocky.
11. Show a willingness to be helpful...say, "I'm sorry, I can't answer that question for you. I wish I could help though."
12. You don't have to answer every detail of every question.
13. No foul language.
14. Have fun.

After the Interview

1. Thank the reporter for his/her time. Make it a pleasurable experience for you and the reporter, so that he'll ask for you again.
2. Depending on how the interview went, you might want to ask for any pointers from Bob Noss on doing a better job.
3. If you have any problems with a media person or the interview itself, contact the SID office for help.
4. Remember, in all phases of life, communicating with people is very important. Media interviews are a very helpful way of bettering yourself in this manner.

Student-Athletic Promotions Board

Student-Athletic Promotions Board (S.A.P.B.) is for students interested in the marketing and promotion of athletics. Students help promote all the athletic events to the student body, university faculty and staff, and the surrounding community. The club is coordinated by Chris Weaver, Director of Promotions, WSU Department of Athletics. You can contact him at (937) 775-2771.

Where to Find the Raiders:

Wright Copy Raider Hotline--

1-888-RAIDERS
(1-888-724-3377)

WSU Home Page

wsuraiders.com

Student-Athlete Complimentary Ticket Policy

The following is a composite of NCAA rules and WSU policy regarding complimentary admissions for student-athletes for their *respective* sport.

1. NCAA rules and WSU policy permits student-athletes to receive up to four (4) complimentary admissions to events in which they are a participant.
2. Complimentary admissions may not be sold or exchanged for any items of value. Student-athletes are not permitted to physically handle complimentary tickets.
3. For home contests, each squad member must notify the head coach or appropriate assistant coach as to their complimentary

admissions needs.

4. The coach will be responsible for assigning a person for distributing the tickets at the competition site or giving the admissions list to the appropriate gate/admissions personnel.

WSU Resources

Frequently students should be referred to other offices for more detailed information. This section lists offices and their services most often needed by student-athletes.

OFFICE

SERVICE

Admissions

E148 Student Union, ext. 5700

Provides admissions applications, admissions counselors, campus tours, catalogs and catalog excerpts, brochures, admissions petitions, Fresh Start applications, Superior High School applications and information.

Admissions Records

E144 Student Union, ext. 5708

Assembles student files; updates returning students' admissions; explains admission holds.

Athletics

356 Nutter Center, ext. 2771

Maintains directory of varsity coaches, academic requirements for athletic eligibility.

Bookstore

E182 Student Union, ext. 5600

Sells textbooks and supplies.

Bursar

E236 Student Union, ext. 5650

Bills for fees; processes collection matters concerning loans, returned checks, third party billing, financial holds, and the Student Installment Payment Plan (SIPP).

Bursar

Windows

Process fee payment; issue receipts; cash checks; handle petty cash items; disburse short-term loans and financial aid; bookstore vouchers, and vending machine refunds.

Campus Ministry

Campus Ministry Center, 426-1836

Conducts religious services, spiritual counseling, discussion groups, alternative lunch. Includes Roman Catholic and Protestant staff members.

Career Services

E334 Student Union, ext. 2556

Provides career counseling, career resource library, career planning course, workshops, placement assistance; coordinates placing co-op students; provides information concerning programs and requirements.

Disability Services

E186 Student Union, ext. 5680

Arranges transportation, personal attendants, taped textbooks, exam proctors; conducts career counseling; provides services for learning disabled students.

Financial Aid

E136 Student Union, ext. 5721

Provides financial aid forms and counseling and scholarship applications.

International Education, Center for

E190 Student Union, ext. 5745

Processes applications for international students; provides liaison for these students; coordinates International Exchange Program.

Ombuds Office

W027 Student Union, ext. 5507

Mediates student complaints and concerns.

Parking and Transportation

E138 Student Union, ext. 5690

Sells parking passes; receives parking complaints and inquiries about citations. Handles lost and found items.

Prelaw Advising

400F Millett Hall, ext. 3063

Provides information concerning program planning and admission requirements for law schools.

Premedicine/Predental Advising

134 Oelman Hall, ext. 2627

Provides information concerning program planning and admission requirements for medical and dental schools.

Psychological Services, Center for

2nd Floor FAWHC, ext. 3407

Provides personal counseling concerning emotional problems, test anxiety, stress management; conducts some workshops and support groups.

Registrar

E244 Student Union, ext. 5588

Coordinates registration, drop/adds, and withdrawals; provides transcripts, scholastic petition forms, Fresh Start applications; evaluates transcripts; determines residency; signs most forms for students to verify status (e.g. insurance, etc.).

Student Employment

E334 Student Union, ext. 2326

Coordinates on-campus employment for students with Work Study aid as well as those without.

Student Legal Services

W035 Student Union, ext. 5838

Provides free legal service to all students.

Student Life

W034 Student Union, ext. 5570

Coordinates advising and registration of student organizations, leadership development, community service, wellness education, alcohol and other drug education, sexual assault prevention and awareness, off-campus and commuter programs, student media advisement, and parents' association.

Student Health Services

118 FAWHC, ext. 2552

Oversees student health insurance and medical treatment for students. Some medical conditions can be treated at Frederick A. White Health Center (FAWHC) by appointment.

Tutoring Services

040 Rike Hall, ext. 2280

Provides tutoring for students. See Roderick Perry in Athletics for referral. Only pre-approved tutoring will be paid for by Athletics.

Raider Staff

Department of Athletics Staff Directory
All campus extensions begin with 775

Administration:

			Dr. Michael Cusack	Director of Athletics	2771
			Matt Liddy	Senior Associate Athletics Director	2771
			Roderick Perry	Associate Athletics Director for Compliance and Academic Services	2830
Elizabeth Sorensen	Faculty Athletics Representative	2375			
Stephen Fortson	Faculty Athletics Representative	2075			
Eric Shork	Strength and Conditioning Specialist	4610			
			Joann Black	Department Secretary	2771
			Judy Chivers	Academic Advisor SWA	2839
Vicki Darden	Ticket Manager	4787			
			Bob Grant	Associate Athletics Director of Development	4162
Kim Grant	Marketing Director	(937) 478-2504			
			Lisa Lemmon	Athletic Director's Secretary	2857
			Marsha Moss	Assistant Business Manager	2537
			Bob Noss	Assistant Athletics Director Sports Information	2816
			Tony Ortiz	Director of Athletic Training	2776
			Sara Hill	Business Manager	2527
			Jason Franklin	Coordinator of Athletic Training	2841
	Services				
			TBA	Sports Promotion Director	3511
			Kevin Williams	Life S.K.I.L.L.S. Coordinator	2062
			Mike Zink	Equipment Manager	2932/2848
			Matt Zircher	Associate Sports Information Director	2831

Coaching Staff:

Baseball

				Rob Cooper	Head Coach	3667
TBA	Assistant Coach	3668				
Greg Lovelady	Assistant Coach	3668				
TBA	Assistant Coach					

Men's Basketball

				Brad Brownell	Head Coach	2825
			Billy Donlon	Assistant Coach		2836
			Marty McGillan	Assistant Coach		4771
				Adrian Townsend	Assistant Coach	3831
Cliff Dillard	Director of Men's Basketball Operations	2418				
TBA	Administrative Assistant					

Women's Basketball

				Bridgett Williams	Head Coach	2826
Molly Marrin	Assistant Coach	3754				
Jennerrie Everette	Assistant Coach	3639				
TBA	Director of Women's Basketball Operations					

Cross Country

				Sylvia Kamp	Head Coach	2184
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Golf

	Fred Jefferson	Head Coach	2010
Men's Soccer	Mike Tracy	Head Coach	3014
	Ziggy Korytoski	Assistant Coach	2801
Women's Soccer	Pat Ferguson	Head Coach	2805
	Mario Rincon	Assistant Coach	2801
Softball	Mike Larabee	Head Coach	2108
	Sue Carpenter	Assistant Coach	2865
Swimming and Diving	Sion Brinn	Head Coach	at Nutter Center 4704 Pool 5786
	Paul Mangen	Assistant Coach	at Nutter Center 4062 Pool 5786
	Liyi Wang	Diving Coach	2045
Men's Tennis	Walt Tripplett	Head Coach	3677
Women's Tennis	Walt Tripplett	Head Coach	3677
Women's Indoor/Outdoor Track	Sue Carpenter	Head Coach	2184
Volleyball	Trina Smith	Head Coach	2854
	Josh Steinbach	Assistant Coach	3665
Spirit Unit	Joyce Whitaker	Coordinator	7281
Department Phone Numbers:	Athletics Reception Desk		2771
	Equipment Room		2932
	Weight Room		4610
	Student Athlete Resource Center		2753
	Training Room		2776
	Raider Hotline	1-888-RAIDERS (1-888-723-3377)	
	Athletics Home Page	wsuraiders.com	

**WRIGHT STATE UNIVERSITY
DEPARTMENT OF ATHLETICS
ATHLETE ASSISTANCE PROGRAM (A.A.P.)**

A. INTRODUCTION

The Wright State University Athletics Program is highly visible and its student-athletes are regarded within the community as being emissaries of the university. They are also role models for other students, the university and throughout the larger community. Because they have chosen a student activity that is so closely tied to the public's view of the university and in many instances accepted financial aid based upon athletic participation, student-athletes and those who work closely with them have special responsibilities and obligations not normally requested of other members of the university community.

Wright State University student-athletes are required to participate in a substance abuse screening program as part of their continued involvement in the university's athletics program. The purpose of the drug screening program is to identify and provide the necessary assistance to those who use illegal drugs, use drugs illegally, or whose use of drugs. In addition, the university hopes its program will help discourage experimentation and social or recreational use of illegal drugs within the university and throughout the community.

By making its position clear, the university hopes to convey a strong message to its students and the community that drug abuse in any form is not acceptable and will not be tolerated. The purpose of the program is educational and its intent is to encourage healthy patterns of behavior while rendering assistance to those who may be experiencing problems.

B. CONSENT TO BE EXAMINED AND/OR TESTED FOR DRUG ABUSE

Each student-athlete will be required to consent in writing to be examined and/or tested for the use of drugs and allow the results of such a test(s) to be released to the appropriate athletic department personnel. Refusal to sign the consent form will result in the student-athlete being disallowed from participation in Wright State University athletics. All financial aid based on such participation will be withdrawn immediately. This consent serves as a binding contract between the athlete and Wright State University, and is separate and distinct from any NCAA policy. This policy is subject to change without prior notice at any time.

C. DRUG TESTING PROGRAM

Any student athlete, during the period of his or her eligibility to participate in intercollegiate athletics, may not use any substance(s) identified as an NCAA Banned Drug(s) (see www.drugfreesport.com/education). The current list is subject to change by the NCAA Executive Committee. The student athlete shall be held accountable for testing positive for any banned drug(s) on the current list.

It is very important that student athletes report to their team physician any use of prescription or "over the counter" drug or medication they may be using. All Student athletes will be responsible for reporting this information. Failure to report such information may inadvertently result in a student testing positive for a banned substance.

1. UNANNOUNCED RANDOM TESTING

A student athlete, individual members of a team or an entire team may be subject to unannounced testing during the academic year and summer sessions. The selection of who will be tested may be made by either the screening committee (Athletic Director, Director of Athletic Training and Substance Abuse Coordinator) or by the Athletic Director and/or designee independently.

The Director of Athletic Training will be responsible for contacting the student athlete(s) who is chosen for drug testing. Notification will be made either in person or by telephone communication.

2. TESTING IN RESPONSE TO REASONABLE CAUSE

A student athlete, individual members of a team or an entire team may be subject to testing at any time when there is reasonable cause to suspect an individual(s) is or has been engaged in the use of banned substances. Reasonable cause exists if a person unfamiliar with the student athlete or the athletics program would conclude, based on the available information, that there is a basis for the suspicion that the student athlete is using a banned substance. Examples of such may include, but is not limited to:

- (1) observed possession or use of banned substances;
- (2) arrest or conviction for a criminal offense related to the possession, use, or trafficking of banned substances;
- (3) a drug-related violation as defined by the WSU Office of Student Judicial Services;
- (4) abnormal weight change; or change of behavior or conduct such as an
- (5) unexcused absence from training, competition or academics, or other
- (6) behavior reasonably interpreted as possibly being attributed to the use of a banned substance(s)

If, after reviewing all of the information available, the Athletic Director finds reasonable cause exists that the student(s) may have violated the policy the student(s) will be required to meet with the Athletic Director or designee to discuss the situation and any subsequent action(s) the Athletic Director may take. If, after meeting with the student athlete, the Director or designee believes that more likely than not a violation has occurred, immediate drug testing of the student athlete(s) will be required. All drug tests will be conducted by a company of the Athletic Department's choosing and at the department's expense.

D. PROCESS

In the event that a positive drug test(s) is determined, the Athletic Director or designee will contact the student athlete for the purpose of convening a meeting to discuss the positive drug test and inform the student that he or she will be referred to the Office of Student Judicial Services for disciplinary action. All students who are referred to the Office of Student Judicial Affairs and are found responsible for violating the drug or alcohol policy will be sanctioned in accordance with the University policies and procedures found in the Code of Student Conduct.

All sanctions may be assessed individually or in combination with other sanctions. Sanctions may also be increased or decreased based upon the severity of the incident, the impact upon the community, and/or the student's disciplinary history. The guidelines listed below may be used by the Conduct Officer when determining sanctions related to drug and/or alcohol violations.

Drug and/or Alcohol Violations Sanctioning Guidelines

First Offense	Written Warning, Alcohol.Edu and/or Marijuana 101 class, \$50.00 fine, Parental Notification, Suspension from 20% of team contests, regular drug testing.
Second Offense	Referral for Substance Abuse Assessment, \$100.00 fine, Parental Notification, University disciplinary probation for no less than three academic quarters, Suspension from 50% of team contests, regular drug testing.

Third Offense	Completion of outpatient substance abuse program, \$150.00 fine, Parental Notification, possible suspension from school and Permanent removal from the athletic program
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The Office of Student Judicial Services will provide the Athletic Director with a written resolution of the incident. The Athletic Director, and or designee reserves the right to issue additional sanctions to a student athlete in accordance with the policies and procedures contained within the Student Athlete Code of Conduct and/or to discuss with the parents/guardians any disciplinary action taken.

Written documentation of this process will be maintained by the Office of Student Judicial Services and may be released in accordance with the Family Education Rights and Privacy Act (FERPA). For more information about FERPA, see <http://www.wright.edu/students/judicial/records.html#C>

E. APPEAL PROCESS

The student athlete has the right to appeal any disciplinary sanctions assessed by a Conduct Officer through the WSU Office of Judicial Affairs in accordance with the guidelines provided for in the Code of Student Conduct. Any additional sanctions assessed by the Director of Athletics that result in loss of playing time or removal from a team may be appealed to the Vice President for Student Affairs and Enrollment Services or designee.

F. CONCLUSION

This program is intended to address potentially serious problems in a helpful and educational manner. It is designed to place student-athletes in communication with professionals who can help prevent potential substance abuse issues from growing and interfering with the educational process.

WRIGHT STATE UNIVERSITY
INTERCOLLEGIATE ATHLETIC DEPARTMENT
CONSENT TO TESTING OF URINE SAMPLES and
AUTHORIZATION FOR RELEASE OF INFORMATION

I hereby acknowledge that I received a copy of the "Wright State University Intercollegiate Athletic Department Athletic Assistance Program." I further acknowledge that I have read said program, and that I understand the provisions of the program.

In consideration for the opportunity to participate in intercollegiate athletics at Wright State University, I understand and accept the terms of this Consent and Authorization.

I do hereby give my consent to have samples of my urine collected and tested for the presence of certain drugs or substances in accordance with the provisions of the "Athlete Assistance Program."

I understand my urine samples will be sent to the appropriate laboratory for actual testing and I furthermore give said laboratory my permission to release the results of such tests to the Wright State University Director of Athletics or designee.

Student Athlete Signature

(Date) ____ / ____ / ____

Parent/Guardian Signature (if student athlete under the age of 18)

(Date) ____ / ____ / ____

Name (please print)

S.S. # _____

Campus Phone _____

Campus Address (include Zip Code)

Drugs taken regularly: _____

Revised 1/31/06