

TABLE OF CONTENTS

	<u>Page</u>
I. IMPORTANT DATES	
A. 2007-08 Sport Calendar	3
B. 5 Year Championship Calendar	4
II. HISTORY	
A. NAIA.....	5
B. Men's Golf Program.....	5
C. Past Champions	5-6
D. Hall of Fame	6
III. COACHES ASSOCIATION	
A. NAIA-Men's Golf Coaches Association.....	6
B. Past Presidents	7
IV. AWARDS	
A. All-America	7
B. Daktronics-NAIA Scholar Athlete	7
C. Scholar Team	8
D. Coach of the Year.....	8
E. National Championship Awards	8
F. Ordering Awards.....	8
V. NAIA - NATIONAL AWARDS	
A. Buffalo Funds Five Star <i>Champions of Character</i> Team Award	8
B. Coach of Character Award.....	8-9
C. Dr. LeRoy Walker Character Award.....	9
D. A.O. Duer Award	9
E. Wally Schwartz Award.....	9
F. Charles Morris Award.....	9
G. Hall of Fame	10
H. Larry Lady Officiating Award	10
VI. RATINGS AND REPORTING RESULTS	
A. Ratings	10
B. Reporting Results.....	10
VII. NAIA POLICY HANDBOOK	10
VIII. SUNDAY PLAY POLICY	11
IX. PLAYING RULES AND REGULATIONS	
A. Playing Rules.....	11
B. Official Ball.....	11
C. Individuals in Tournaments	11
POSTSEASON COMPETITION	
I. REGIONAL CHAMPIONSHIPS	
A. Dates and Sites	11
B. Administration	11
II. NATIONAL CHAMPIONSHIPS	

A.	Administration	12
B.	Format.....	12
C.	Tie-Breaker Procedure	13
D.	Qualification	13-14
E.	Postseason Procedures.....	14-15
F.	Team Designation and Scoring	16
G.	Responsibilities of Participating Institutions	16
H.	Team Travel & Housing Policies	16
I.	Additional Information	17

III.	COACHES CODE	18
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APPENDICES

2007-08 NAIA-MGCA Officers, Representatives and Rating Committee	A
2007-08 Men's Golf Qualification Plan.....	B
NAIA Men's Golf Hard Card	C
NAIA Men's Golf All-America Nomination Form	D
NAIA Men's Golf All-America Nomination Results Form	D-I
Daktronics-NAIA Scholar-Athlete Nomination Form.....	E
Daktronics-NAIA Scholar-Athlete Checklist	F
NAIA Men's Golf Scholar Team Nomination Form	G
NAIA Men's Golf Scholar Team Criteria	H
2008 NAIA National Championships Entry Form	I
2007 NAIA-MGCA Annual Business Meeting Minutes	J
NAIA-MGCA Constitution and Bylaws	K
2007-08 NAIA Men's Golf Institutions	L
2007-08 Ratings Manual	M

For Information on NAIA Corporate Partners, go to <http://naia.cstv.com/member-services/marketing/NAIAPartnersv1.htm>

The NAIA Men's Golf Coaches Handbook is published annually by the National Association of Intercollegiate Athletics.

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2007-08 NAIA Men's Golf Important Dates to Remember

December 7	RELEASE of fall men's golf rating
January 14-16 2008	GCAA National Convention & NAIA-MGCA Business Meeting <i>Orlando, Florida</i>
February 29	RELEASE of 1 st regular-season men's golf rating
March 28	RELEASE of 2 nd regular-season men's golf rating
April 11	RELEASE of 3 rd regular-season men's golf rating
April 14	E-MAILING of national tournament information to potential qualifiers
April 25	RECEIPT DEADLINE for Buffalo Funds Five Star <i>Champions of Character</i> Award nominations
April 25	RELEASE of 4 th regular-season men's golf rating
April 30	DEADLINE for completion of region tournaments
May 1	CONFERENCE CALL for rating committee
May 2	RELEASE of final men's golf rating & national championships qualifiers
May 2	RECEIPT DEADLINE for NAIA-Daktronics `Scholar-Athlete nominations
May 5	RECEIPT DEADLINE for All-America nominations
May 5	RECEIPT DEADLINE for national tournament entries
May 11	NAIA-MGCA Rating Committee Meeting
May 13-16	57th ANNUAL NAIA MEN'S GOLF NATIONAL CHAMPIONSHIPS Indiana National Golf Club – Plymouth, IN
May 15	RELEASE of Daktronics-NAIA Men's Golf Scholar-Athletes
May 16	RELEASE of NAIA Men's Golf All-Americans
June 1	RECEIPT DEADLINE for Hall of Fame Nominations
June 30	RECEIPT DEADLINE for Scholar Team Nominations
July 11	RELEASE of Scholar Teams

NAIA MEN'S GOLF CHAMPIONSHIPS FIVE-YEAR CALENDAR

2008

April 30 Region Championship Deadline
May 13-16 57th Annual National Championships
Indiana National Golf Club – Plymouth, IN

2009

May 6 Conference Championship Deadline
May 19-22 58th Annual National Championships
Site to be determined

2010

May 5 Conference Championship Deadline
May 18-21 59th Annual National Championships
Site to be determined

2011

May 11 Conference Championship Deadline
May 24-27 60th Annual National Championships
Site to be determined

2012

May 2 Conference Championship Deadline
May 15-18 61st Annual National Championships
Site to be determined

GENERAL INFORMATION

II. HISTORY

A. NAIA

The National Association of Intercollegiate Athletics (NAIA) is a completely autonomous association currently administering programs of intercollegiate athletics for approximately 300 fully accredited colleges and universities of moderate enrollment. The fundamental tenet of the NAIA is that intercollegiate athletics is an integral part of the total educational program of the institution. This belief is strongly reflected in the governing documents, activities and organizational structure of the Association.

Established in 1940 as the National Association of Intercollegiate Basketball (NAIB), the Association expanded to include other programs in 1952. The NAIA became the first intercollegiate sports governing body to provide championship opportunities for both men and women when the women's program was established on August 1, 1980.

B. Men's Golf Program

The purpose of this manual is to provide a uniform operating code for the conduct and administration of the NAIA Men's Golf National Championships. These policies and procedures are written to be comprehensive enough to cover the varied conditions that exist throughout the regions.

Men's golf was first recognized by the NAIA as an intercollegiate sport in 1952. Today, more than 170 member institutions sponsor intercollegiate golf. The national championships feature team champions and medalists from regional tournaments as well as at-large entries. The national tournament is a 72-hole event. Championship sites are determined through a bid process facilitated by the NAIA National Office.

C. Past Champions

<u>Year</u>	<u>Location</u>	<u>Course</u>	<u>Champion</u>	<u>Score</u>
1952	Abilene, Texas	Abilene Country Club	North Texas State	1123
1953	Abilene, Texas	Abilene Country Club	Hardin-Simmons (Texas)	570+
1954	Abilene, Texas	Abilene Country Club	North Texas State	556+
1955	Abilene, Texas	Abilene Country Club	North Texas State	569+
1956	San Diego, Calif.	Mission Valley Country Club	Lamar Tech (Texas)	591+
1957	Beaumont, Texas	Tyrrell Park Golf Course	Lamar Tech (Texas)	1178
1958	Beaumont, Texas	Tyrrell Park Golf Course	Lamar Tech (Texas)	1162
1959	Quincy, Ill.	Quincy Country Club	Western Illinois	1186
1960	Bemidji, Minn.	Bemidji Country Club	Lamar Tech (Texas)	1185
1961	Shawnee, Okla.	Elks Country Club	Lamar Tech (Texas)	1164
1962	Davenport, Iowa	Ermeis Park Golf Club	Western Illinois	1210
1963	Kansas City, Mo.	Swope Park Golf Course	Eastern New Mexico	1191
1964	Fort Worth, Texas	Meadowbrook Country Club	Texas Wesleyan	1197
1965	Rockford, Ill.	Rockford Country Club	East Texas State	1201
1966	Shawnee, Okla.	Elks Country Club	Southwestern Louisiana	1178
1967	Davenport, Iowa	Ermeis Park Golf Club	Southwestern Louisiana	1177
1968	Bemidji, Minn.	Bemidji Country Club	Indiana (Pa.)	1162
1969	Fort Worth, Texas	Meadowbrook Country Club	Texas Wesleyan	1192
1970	Liberty, Mo.	Claycrest Golf Club	Campbell (N.C.)	1209
1971	Rockford, Ill.	Rockford Country Club	St. Bernard (Ala.)	1192
1972	Roswell, N.M.	NM Military Institute	U.S. International (Calif.)	1147
1973	Grambling, S.C.	Village Green Country Club	Wofford (S.C.)	875*
1974	Aberdeen, S.D.	Prairiewood Golf Club	U.S. International (Calif.)	1212
1975	Fort Worth, Texas	Woodhaven Country Club	Texas Wesleyan	1192
1976	Burlington, N.C.	Alamance Country Club	Gardner-Webb (N.C.)	1193
1977	Bay City, Mich.	Bay Valley Golf Club	Gardner-Webb (N.C.)	1190
1978	Huntsville, Texas	Elkins Lake Golf Club	Sam Houston State (Texas)	1206
1979	Greensboro, N.C.	The Cardinal Country Club	Sam Houston State (Texas)	1168
1980	Bay City, Mich.	Bay Valley Golf Club	Sam Houston State (Texas)	1172
1981	Huntsville, Texas	Waterwood National	Sam Houston State (Texas)	882*
1982	Burlington, Texas	Alamance Country Club	Elon (N.C.)	1179
1983	Fort Worth, Texas	Woodhaven Country Club	Cameron (Okla.)	1141
1984	Bay City, Mich.	Bay Valley Golf Club	Limestone (S.C.)	1176
1985	Phoenix, Ariz.	Goodyear Country Club (Gold)	Huntingdon (Ala.)	1166
1986	Montgomery, Ala.	Oak Hollow Country Club	Huntingdon (Ala.)	1170
1987	Angola, Ind.	Zollner Golf Course	Huntingdon (Ala.)	1137

1988	Montgomery, Ala.	Wynlakes Country Club.....	Huntingdon (Ala.).....	1149
1989	Bay City, Mich.....	Bay Valley Golf Club.....	Guilford (N.C.).....	1187
1990	Angola, Ind.	Zollner Golf Course	Texas Wesleyan	1171
1991	Oklahoma City, Okla.	Twin Hills Country Club.....	North Florida	1200
1992	Angola, Ind.	Zollner Golf Course	Huntingdon (Ala.).....	1152
1993	Jacksonville, Fla.	TPC Sawgrass - Valley Course	North Florida	1139
1994	Tulsa, Okla.	Tulsa Country Club.....	Huntingdon (Ala.).....	1173
1995	Tulsa, Okla.	Bailey Golf Ranch.....	Texas Wesleyan	1181
1996	Tulsa, Okla.	Indian Springs Country Club	Lynn (Fla.)	1205
1997	Tulsa, Okla.	Tulsa Country Club.....	Mobile (Ala.)	1152
1998	Tulsa, Okla.	Tulsa Southern Hills Country Club.....	Berry (Ga.).....	1196
1999	Palm Beach Gardens, Fla.	PGA National - Haig Course	Texas Wesleyan	1177
2000	Albuquerque, N.M.	Isleta Eagle Golf Course	Malone (Ohio).....	1151
2001	Albuquerque, N.M.	Isleta Eagle Golf Course	Oklahoma City	1176
2002	Palm Coast, Fla.	Matanzas Woods Golf Club	Oklahoma City	900*
2003	Palm Coast, Fla.	Matanzas Woods Golf Club	Oklahoma City	1164
2004	Olathe, Kan.....	Prairie Highlands Golf Course.....	Oklahoma City	1170
2005	Olathe, Kan.....	Prairie Highlands Golf Course.....	Johnson & Wales (Fla.)	1133
2006	Olathe, Kan.....	Prairie Highlands Golf Course.....	Oklahoma City	1154
2007	Plymouth, Ind.....	Indiana National Golf Course.....	Oklahoma City	1154

* 54-hole tournament; final 18 holes canceled because of rain.

+ 36-hole tournament.

D. Men's Golf Hall of Fame

Athletes

2000	Cameron Beckman, Texas Lutheran
1996	John Bohmann, Texas Lutheran
1986	William Row McDonald, Washburn (Kan.)
1983	Will Brewer, David Lipscomb (Tenn.)
1983	Don Iverson, Wisconsin-La Crosse
1982	Gil Morgan, East Central (Okla.)
1981	Roger Watson, High Point (N.C.)
1977	Kenneth Hyland, Malone (Ohio)
1970	Steve Spray, Eastern New Mexico
1966	Don January, North Texas State

Coaches

2006	Terry Hopper, Mobile (Ala.)
1995	B.B. Lees, Eastern New Mexico
1989	T. William Morningstar, Elon (N.C.)
1986	Robert Becker, Saginaw Valley State (Mich.)
1988	Ralph Samples, David Lipscomb (Tenn.)
1984	*W. Earle Buice, Wofford (S.C.)
1970	O.D. Bounds, Texas Wesleyan

*denotes inducted posthumously

III. COACHES ASSOCIATION

A. NAIA-Men's Golf Coaches Association

The NAIA-Men's Golf Coaches Association (NAIA-MGCA) is an association comprised of men's golf coaches whose institutions are members in good standing. This body can affect policy relative to the NAIA men's golf championships through membership approval to ultimately seek approval from the Council of Athletics Administrators.

The NAIA-MGCA elects officers who provide leadership for the Association and serve as the tournament committee for the national championship, along with the local tournament director and host PGA professional.

The NAIA national tournament is a function of the NAIA-MGCA, subject to its rules, policies and guidelines. The NAIA-MGCA will hold its annual business meeting in conjunction with the Golf Coaches Association of American (GCAA) National Convention.

B. NAIA-MGCA Past Presidents

1959-60	Dick Peters, Ottawa (Kan.)	1983-84	Ralph Samples, David Lipscomb (Tenn.)
1960-61	Dick Peters, Ottawa (Kan.)	1984-85	Jerry Hrnciar, Cameron (Okla.)
1961-62	Harry Mussatto, Western Illinois	1985-86	Marvin Russell, Shorter (Ga.)
1962-63	A.R. Owens, Elmhurst (Ill.)	1986-87	Bill Sergent, Cumberland (Ky.)
1963-64	Karl Spear, Baker (Kan.)	1987-88	Charlie King, Carson-Newman (Tenn.)
1964-65	O.D. Bounds, Texas Wesleyan	1988-89	Tim Carney, Glensville State (W.Va.)
1965-66	Joe Dickson, Eastern New Mexico	1989-90	Jeff Griebel, St. Ambrose (Iowa)
1966-67	Charles DeWild, Rockford (Ill.)	1990-91	Bill SanGiacomo, Tri-State (Ind.)
1967-68	Charles Crawford, East Texas State	1991-92	Bobby Cornett, Texas Wesleyan
1968-69	Rodney Caulfield, Minot State (N.D.)	1992-93	John Nellerhoe, Texas Lutheran
1969-70	David Moore, William Jewell (Mo.)	1993-94	Ken Hyland, Malone (Ohio)
1970-71	Bernard Ganley, Indiana (Pa.)	1994-95	Bill Sergent, Cumberland (Ky.)
1971-72	Don Kallem, Eastern Washington	1995-96	Terry Hopper, Mobile (Ala.)
1972-73	B.B. Lees, Eastern New Mexico	1996-97	Ben Foster, Point Loma Nazarene (Calif.)
1973-74	Martin Sidler, U.S. International (Calif.)	1997-98	Bob Dibble, Tusculum (Tenn.)
1974-75	Joe Franey, St. Bernard (Ala.)	1998-99	Brett Balak, Nebraska Wesleyan
1975-76	Earle Buice, Wofford (S.C.)	1999-00	Dewayne Belcher, Bluefield (Va.)
1976-77	B.B. Lees, Eastern New Mexico	2000-01	Steve Hodges, Spring Hill (Ala.)
1977-78	Charles DeWild, Rockford (Ill.)	2001-02	Bill Bockwitz, Spring Arbor (Mich.)
1978-79	Bob Wachs, Northern State (S.D.)	2002-03	John Shelton, Marian (Ind.)
1979-80	Bill Morningstar, Elon (N.C.)	2003-04	Steve Hulsey, Southern Nazarene (Okla.)
1980-81	Bob Becker, Saginaw Valley (Mich.)	2004-05	Steve Hulsey, Southern Nazarene (Okla.)
1981-82	Ronnie Choate, Sam Houston (Texas)	2005-07	David Lynn, Oklahoma Christian
1982-83	Jack Jensen, Guilford (N.C.)		

IV. MEN'S GOLF AWARDS

A. All-America

All-America awards are annually bestowed on the most outstanding athletes in the NAIA. Criteria for the awards and the procedures for selection and implementation are forwarded by each coaches association and approved by the Council of Affiliated Conferences and Independents. Please note some sports recognize All-America selections by order of finish, while others require submission of materials at the conference/independent level or regional level.

The NAIA strongly recommends All-America nomination material be sent via overnight, registered or certified mail. The NAIA will not be responsible for nominations that are lost in the mail when not sent by one of the above listed methods. The NAIA is not responsible for material faxed to the national office.

B. Daktronics-NAIA Scholar-Athlete

Daktronics-NAIA Scholar-Athlete awards are given annually to the most outstanding student-athletes in the NAIA. The program recognizes excellence in the classroom while competing in a sport.

The following criteria for Scholar-Athletes are applied by all coaches associations:

- There shall be no minimum or maximum number selected.
- Nominee **must** be a junior or above in academic standing.
- Nominee **must** have a cumulative 3.5 GPA on a 4.0 scale.
- Nominee **must** have been in attendance at nominating institution for one full academic year.
- Nominee **must** appear on eligibility certificate for sport in which nominated.
- Nominee **must** be nominated for the award.
- Nomination form **must** be received prior to the deadline.
- Nomination packet **must** be complete at the time of receipt, including appropriate signatures.
- Faxed nominations will not be accepted.

Additional and specific details, relative to a particular sport, are outlined in each coach's manual. Nomination packets require the signatures of the athletics director, faculty athletics representative, and the head coach of the respective sport. The NAIA strongly recommends Daktronics-NAIA Scholar-Athlete nomination material be sent via overnight, registered or certified mail. The NAIA

will not be responsible for nominations that are lost in the mail when not sent by one of the above listed methods. Please refer to Appendices E & F for nomination procedures.

C. Scholar Team

In recognition of academic achievement, the NAIA names a Scholar Team for all sports in which Scholar-Athletes are recognized. Based on a 3.0 season GPA on a 4.0 scale, all varsity team members who appear on the eligibility certificate will be included in the GPA compilation. Please refer to Appendices G and H for nomination procedures.

D. NAIA Men's Golf Coach-of-the-Year

The Men's Golf Coach-of-the-Year is the coach of the national championship team.

E. National Championship Awards

The NAIA maintains the following standardized awards program:

- 1.) National championship certificates are provided to all participants.
- 2.) The top four teams are awarded trophies at the conclusion of each championship.
- 3.) The championship team receives the traditional NAIA championship banner.
- 4.) Individual awards are presented to the official party of the top four teams.
- 5.) The athletes with the 15 lowest scores (including ties) earn All-Tournament recognition and automatically qualify for the 2009 NAIA National Championships as an individual (provided they meet all eligibility requirements and compete in 2009 region tournament).
- 6.) There are also individual awards for the national tournament medalist (O.D. Bounds Memorial Trophy) and the individual runner-up
- 7.) The national coach of the year will also receive an award.

F. Ordering Awards

NAIA region tournament awards are to be ordered by the region chair and are the financial responsibility of the region.

Official NAIA Awards must be ordered from:

Midwest Trophy
Attn: Gerald Robinson
3505 SE 29th Street
Oklahoma City, OK 73115
Phone: (800) 324-5997
NAIA Liaison – Mindy Pinkerton

V. NAIA - NATIONAL AWARDS

A. Buffalo Funds Five Star Champions of Character Award

The Buffalo Funds Five Star *Champions of Character Award* sponsored by Buffalo Funds is an annual award given at the end of each sport season. Each sport will award the Champions of Character Team award to one team on a yearly basis and **all** NAIA teams are eligible for the team award. Teams must be nominated by their institution. Award winners will be selected based upon their documented display of exemplary character and sportsmanship on the field, on campus, and in the community. Specifically, fulfillment of the Core Character Values of **respect, responsibility, integrity, servant leadership** and **sportsmanship** will be taken into consideration.

B. Coach of Character Award

The NAIA Coach of Character Award is an annual award given to a head coach of an NAIA institution. The nominee must be employed by the institution a minimum of 5 years and must be clearly outstanding in embracing the five core values of the NAIA Champions of Character initiative, methods of teaching character through sport, and community leadership through volunteering, service or other means.

For complete nomination information, please see NAIA National Awards on the website.

C. Dr. Leroy Walker Character Award

This award was created to honor Dr. LeRoy Walker a former president of the NAIA and President emeritus of the United States Olympic Committee.

Nominee must be a representative of an NAIA institution as a student-athlete. The nominee must have been in attendance at the nominating institution a minimum of two terms at the time of nomination. The nominee must be "outstanding" in:

- a. academic achievement
- b. campus leadership
- c. community leadership
- d. must embrace the five core character values of the NAIA Champions of Character initiative.

The recipient will receive a \$1,000 cash award to the institution scholarship fund of recipient's choice. Also, the recipient will receive a specially engraved plaque/revere bowl as a permanent memento of the award.

The awardee will be provided round-trip transportation to the two awards ceremonies. One ceremony is in conjunction with the annual NAIA National Convention in the spring of 2008 and the other at the Citizen through Sports Alliance Awards Banquet.

D. A. O. Duer Award

Named in honor of the NAIA's former executive secretary that served the association for 26 years, this award has been annually presented since 1967 to a junior student-athlete in any sport who has excelled in scholarship, character and citizenship.

To be eligible, a student-athlete must have an overall grade point average of at least 3.75 (on a 4.00 scale) and be in her/his junior year academically.

For complete nomination information, please see NAIA National Awards one the website.

E. Wally Schwartz Award

The Faculty Athletic Representative Association has initiated this award to honor past Vice-President of Legislative Services, Wally Schwartz. The Award will annually recognize Conference, Regional, and a National FAR of the Year. The intent is to consider members who are FARs in all phases of the FARA on college campuses, conference and regional levels. Registrars are not to be considered for this Award as they have their own association. The recipient should exemplify the loyalty, enthusiasm, and honesty that Wally Schwartz had, and still has, shown on behalf of the NAIA.

For complete nomination information, please see NAIA National Awards found on the website.

F. Charles Morris Award

The award was initiated in memory and honor of past Associate Executive Director Charles Morris. The award is presented annually to recognize Conference, Region and a National Administrator of the Year.

The recipient should exemplify the loyalty and enthusiasm Charles Morris had for the NAIA. Nominees must be active as an administrator at a member institution or in conference/regional committee organizations.

For complete nomination information, please see NAIA National Awards found on the website.

G. Hall of Fame

The NAIA Hall of Fame Award is the highest honor presented by the National Association of Intercollegiate Athletics. Nominees must be persons of outstanding quality, high moral character,

fine leadership ability and must be held in high esteem by their colleagues, former coaches and former athletics. The Hall of Fame program honors individuals in three categories: Meritorious Service, Coach and Athlete.

For complete nomination information, please see NAIA National Awards found on the website.

H. Larry Lady Officiating Award

The Larry Lady Officiating Award is presented annually to an official of any sport recognized by the NAIA. It is named in honor of Larry Lady, current NAIA Supervisor of Officials for basketball, football and baseball, and long-time NAIA supporter and administrator.

Nominees must be persons of outstanding quality, high moral character, fine officiating ability and be held in high esteem by their colleagues, administrators and athletes.

The recipient will receive an award of \$500 to be used by recipient, a member of the recipient's family or family friend who attends an NAIA institution.

For complete nomination information, please see NAIA National Awards found on the website.

VI. RATINGS AND REPORTING RESULTS

A. Ratings

A bi-weekly national rating will be conducted for Men's Golf. The ratings are compiled from ballots submitted by national raters. Please refer to Appendix M for sport-specific rating policies and procedures.

There will be a four person oversight committee charged with upholding the integrity of the national ratings. In addition, each conference/region will be responsible for oversight of their specific rating reports.

B. Reporting Results

Mandated by CACI beginning in 2006, all contest results must be reported to the NAIA Scoreboard within 24 hours of completion in order to be eligible for team and/or individual weekly ratings and honors. Institutions failing to report statistics and/or results any two weeks during the reporting period will not be eligible for the national statistical reports or ratings for the remainder of the season. Scores must be reported via the DakStats Web-sync feature or through the NAIA Scoreboard. To enter through the NAIA Scoreboard, visit www.naiasports.org/admin and log in with your user name and password.

First time users:

1. To register to use the NAIA Scoreboard, go to www.naiasports.org/admin
2. Click on the "Don't Have a Password? Register Now" link.
3. Enter your school e-mail address (only school email addresses are accepted) with a chosen password.
4. The NAIA National Office receives an email notification of your registration request.
5. Your registration will be approved within 1 business day.

If you have an active account with SIDHelp, you do not have to re-register. Your username/password is already in the system.

Reporting team scores on the NAIA website provides greater team exposure to media, coaches, potential student-athletes and fans.

VII. NAIA POLICY HANDBOOK

The NAIA policy handbook can be found at http://graphics.fansonly.com/schools/naia/member-services/pubs/handbook/2005-06_Official_Handbook.pdf

Please refer directly to the NAIA policy handbook for the following:

- A. Forfeits – **Council of Athletics Administrators**, Article X
- B. Declaration of Intent to Participate – **Bylaws**, Article I, Section K.
- C. Eligibility Requirements – **Bylaws**, Article V, Section C
- D. Frequency of Play and Scheduling - **Bylaws**, Article I, Section E.
- E. Amateur Rules and Reinstatement – **Bylaws**, Article VII
- F. Institutional Financial Aid Policy – **Council of Presidents**, Article VIII

VIII. SUNDAY PLAY POLICY

As a matter of policy, NAIA national qualifying and national championship competition will not be scheduled on Sunday. See NAIA Policy Handbook for additional information.

IX. PLAYING RULES AND REGULATIONS

A. Playing Rules

Rules governing NAIA regular-season and postseason play are the Official United States Golf Association (USGA) Rules. To order a USGA Rulebook, contact USGA, P.O. Box 708, Far Hills, NJ 07931, (908) 234-2300. See the Postseason Competition section of this manual for NAIA modifications.

B. Official Ball

No official ball is designated for NAIA postseason play. Competitors must report the brand and type of ball they are using prior to the start of every postseason competitive round.

C. Individuals in Tournaments

Should an institution choose to enter an individual(s) in a regular-season tournament, that player will be designated as an individual for the entire tournament. (IE, his score can not be used towards the team score for any round.)

D. Format

The number of players a team may use in a tournament is limited to five, using the four lowest scores. Additional players may be entered but will follow the guidelines listed above in **C. Individuals in Tournaments**. (*Motion passed by CAA June 07*)

POSTSEASON COMPETITION

CAA interpretation – Fulfilling declaration of intent

For the sport of golf, the Council of Athletics Administrators (CAA) has implemented the following policies:

- If an institution declares in the sport of golf, it must field a team (minimum of 4 players) for postseason competition.
- Should an institution undeclare from the sport in the manner above, the institution may still send an individual(s) to participate in postseason competition by including written notification to the national office at the time it undeclares (3 weeks prior to post-season).
- If the institution fails to undeclare from the sport in the manner above, but then sends an individual(s) to participate in postseason competition, they are in violation of their declaration of intent.

I. REGIONAL CHAMPIONSHIPS

Each of the 13 NAIA regions (Region X will be incorporated into Region IX in '07-08) shall qualify one team representative and one individual medalist (if his team does not qualify) to the national

championships (provided there are six teams competing within the region). Each region will determine the format and qualification procedures for the regional championships. See Appendix B for a regional breakdown of NAIA men's golf institutions.

A. Dates and Sites

The dates and sites of region golf tournaments are determined by each region. **All region tournaments MUST be completed no later than April 30, 2008.**

B. Weather Contingency Plan

Every Region Management Committee must submit a weather contingency plan. Region tournament deadlines will not be extended for weather delays.

C. Administration

Region tournaments are under the direct control and supervision of the leadership of the individual regions. It is recommended that the regional chair or a representative of the Region Management Committee be present at all regional tournament rounds as the tournament supervisor.

II. NATIONAL CHAMPIONSHIP

A. Administration

The NAIA Men's Golf National Championship is under the direct control and supervision of the NAIA Men's Golf Tournament Committee, which consist of the officers of the NAIA Men's Golf Coaches Association (NAIA-MGCA). The tournament committee is responsible for carrying out the policies approved by the Council of Athletics Administrators, such as the selection and approval of participating teams, the management of the national championship and the general welfare of the participating athletes and coaches. Other responsibilities include conducting a tournament coaches meeting, working with the tournament director and local PGA professional and coordinating both pre- and post-tournament ceremonies.

B. Format

The NAIA Men's Golf National Championship is a four-round tournament consisting of a maximum of 144 golfers. Competition is stroke play. Each team competes with five golfers (minimum of four) and the top four scores posted each day are counted toward the team standings.

The tournament field is cut after 54 holes and reduced to the top 17 teams and 40 individuals (including ties). Pairings and starting times shall be established by the tournament director in consultation with officers of the NAIA-MCGA.

Playing groups will be made in threesomes throughout the event unless the number of entrants requires differently.

First and second day groupings will be made prior to the arrival of the participants and will be available upon registration. Participants are divided into four groups. Group one will tee off the number one tee and group two will tee off the number 10 tee the first morning; while group three will tee off the number one tee and group four will tee off the number 10 tee the first afternoon.

On day #2, morning players from day one will start in the afternoon on the opposite tee, and afternoon players from day one will start in the morning on the opposite tee.

The tee-time format will be consecutive by team beginning with the #5 player on and concluding with the #1 player.

The field will be re-grouped and divided into four groups for the third round. Golfers will be grouped according to the standing of their teams and individual scores. (Individuals on each team

are to be re-ordered based on their scores through the second round.) Individual medalists will be grouped together except when necessary to fill out a threesome.

Following the third round, the field will be reduced to the top 17 teams (plus ties) and forty individuals (plus ties). Teams (and individuals) will be re-grouped for the 4th and final round. (Individuals on each team are to be re-ordered based on their scores through the third round.) The remaining teams will tee off on tees #1 and #10 with the top 12 teams and individuals teeing off last in the afternoon.

The NAIA- MGCA has adopted the following procedures for breaking ties for the pairing of teams (and individuals) between rounds:

- 1.) team or individual that posts the score(s) first will be seeded higher the next day;
- 2.) if the tied teams or individuals posted scores at the same time, then the 5th-man score will break the tie;
- 3.) if a tie still exists, then the tournament director breaks the tie(s) with a coin toss.

C. Tie-Breaking Procedures

Team Ties - In the case of a tie for the team championship at the conclusion of regulation play, the teams tied for the championship will proceed to a hole designated by the tournament committee as the first play-off hole. All five players on each team involved in the play-off will play the hole and count the best four balls. This process will continue until a champion is determined.

For team playoffs involving three or less teams, all teams shall play together (using the 5-4-3-2-1 teeing sequence). For playoffs involving four or more teams; teams will be paired in groups of two and the current tie-breaking guidelines are used to determine teeing/playing order

Individual Tie - In the case of a tie for the medalist championship at the conclusion of regulation play, the individuals tied for the championship will proceed to a hole designated by the tournament committee as the first play-off hole. Play will continue from designated holes until a champion is determined.

In the case of a golfer tied for individual medalist and also competing in a team tie-breaker, that golfer will compete in the team tie-breaker (playoff) until the team championship is decided. Once the team competition is completed, the individual (medalist) playoff will take place and the golfer in question will compete as an individual. The tournament committee will designate different holes for the team and individual playoffs. The committee will also draft specific playoff procedures before the tournament begins and include them in the coaches' packets.

D. Qualification

1. Automatic Qualifiers - Qualification for the NAIA Men's Golf National Championships shall take place through regional tournaments by the following methods:

- a. The championship team from each region tournament shall qualify a minimum of four and a maximum of five individuals to represent the institution in the national tournament. An institution may enter four individuals as a team entry and **MUST** count each individual's score. *(Note: Region X Champion must qualify through the Region IX tournament. If the Region X representative wins the Region IX tournament, Region IX will still receive an automatic berth. This applies to both the team champion and the individual medalist.)*
- b. The individual medalist from a regional tournament shall also qualify for the national tournament if his institution does not win the team championship (or receive an at-large berth). An individual may not play as a medalist entry in the national tournament if his institution has a team berth. Should the team champion or medalist from a regional tournament declare not to participate in the national tournament, the runner-up team and/or

medalist WILL NOT automatically qualify for the national tournament as the regional representative.

c. All ties for team and individual championships must be broken in region tournaments by an approved playoff or manner designated by the Region Management Committee. Only one team champion and only one medalist may represent a region in the national tournament as automatic qualifiers.

d. In the event a region does not conduct a tournament to determine its champions, the Region Management Committee must designate its team champion and/or medalist by the established deadline (April 30, 2008).

e. All-Tournament Team honorees from the previous national championship tournament (top fifteen players including ties) may participate in the national tournament if they compete in a regional tournament and do not qualify in any other manner (medalist, team champion, at-large, host berth).

f. The host institution, if one exists for the national championships, shall automatically qualify its five-member team for the championships should it not qualify as the region representative.

2. Tournament Selection Process Appeals

If there is misapplication of NAIA policy and procedures regarding tournament selection, an institution may appeal to the national office of the NAIA.

Criteria for filing an appeal

1. A written appeal citing the specific NAIA policies and/or procedures that have been misapplied must be submitted to the NAIA National Office - Department of Championships within 24 hours (or noon (central time) of the next business day if the end of the 24-hour period falls on a non-business day) from the time the tournament field has been released.

2. Once an appeal has been submitted a response will be provided within 24 hours from receipt of appeal.

3. **Appeals must be submitted and signed by the Athletics Director and President of the institution.**

NOTE: The Council of Athletics Administrators sport liaison will be on the selection conference call to listen to the discussion of tournament selection.

The liaison will report any concerns to the National Office immediately following the conclusion of the conference call.

The National Oversight Committee will review ratings to prevent any ratings process violations or unethical use of the ratings process.

3. At-Large Team Berths - At-large berths will be awarded to the highest ranked teams from the final men's golf top 25 rating that have not qualified by winning a regional tournament. The highest ranked team in the final men's golf top 25 poll that is not an automatic qualifier will receive the first at-large bid. This procedure will continue until no more than 5-player teams can be added to the field.

In the event there is a tie in the final rating for the final at-large spot, the tournament committee will break the tie taking the following into consideration (in the following order until the tie is broken):

1. Head-to-Head (at any point throughout the current season, including postseason).
2. Golfstat Adjusted Scoring Average
3. Season Results (including postseason)

4. At-Large Individual Berths - Individual at-large berths will be awarded in the event that the field is not completely filled after all the region medalists, region team champions, at-large team berths, host team berth, and returning all-tournament team members have been designated. Individuals who are rated by Golfstat (Top 50 Adjusted Scoring Average) and whose teams do not qualify for the National Championships will also be considered by the NAIA-MGCA Executive Committee as qualifiers.

E. Postseason Procedures

1. USGA rules govern NAIA regular and postseason play, supplemented by any local rules and the following NAIA modifications:

a. Special equipment may be transported to players by a designated coach during a competitive round such as umbrella, cap, rain gear, etc., but no golf clubs may be added or exchanged other than allowed under USGA rules.

b. All players must carry their own bags during competitive rounds. Use of a power cart is strictly prohibited. In the case of a medical condition, a coach can appeal to the NAIA.

c. The Tournament Committee shall consist of officers of the NAIA-MGCA, the local tournament director and the host PGA professional. It shall be the sole responsibility of the PGA professional to make all decisions relative to USGA rules and the suspension of play due to weather conditions unless USGA rules officials are specifically assigned and designated for this purpose.

d. The Tournament Committee shall assist in regulating the speed of play, monitor player and coach conduct and assist the PGA professional in the administration of the rules.

e. The Tournament Committee serves as an "appeals committee" for any participating institution. Appeals of any decision must be made in writing by the golf coach or his/her designated representative.

f. The national tournament has adopted the following Advice Rule. Each team will have only **one** person who may give advice to participants. He/she must be a non-playing individual. If the individual is someone other than the head coach, an "Advice Form" must be signed and returned to the tournament director prior to the team teeing off. Penalty per USGA rules. Players returning to the golf course to follow team members must not communicate with team members at any time during the round or a violation of the advice rule will occur.

g. A player may obtain distance information by using a device that measures distance only. However, if, during a stipulated round, a player uses a distance-measuring device that is designed to gauge or measure other conditions that might affect his play (e.g., gradient, wind-speed, temperature, etc.), the player is in breach of Rule 14-3, for which the penalty is disqualification, regardless of whether any such additional functions are actually used.

2. The NAIA-MGCA has established a Hard Card (Appendix C) to be used at every NAIA Men's Golf National Championships. The Hard Card will improve consistency in tournament rules from year-to-year and will allow the rules committee at each championship to know what rules the NAIA coaches have approved and how to enforce them. NAIA coaches have the option of using this hard card at their regular-season and region tournament, thus allowing their athletes to play under the same conditions as the national championships.

3. The official practice round is the Monday before the championships begin. Teams are allowed one additional practice round either Saturday **or** Sunday before the championship week. Play prior to Saturday will not be monitored by the tournament committee.

4. Yardage measurement books may be made available for sale to participants prior to the practice round. Pin placement sheets will be distributed each day by the official starter to indicate the quadrant of the green the pin is to be located, and distance (in yards) placement

from the green's front edge and nearest edge. The green should be indicated as a round circle with depths shown in yards.

5. The host course must be equipped with a method of calling the participants off the course in case of bad weather. This should be outlined at the designated rules meeting prior to the championship.

6. The Tournament Committee shall be responsible for determining the resumption or termination of a round of play; including any decision to resume play from the point of suspension on the same day or another day, and/or the complete cancellation of a round of play. A decision to resume play from the point of stoppage on the same day, or another day which could result in the alteration of starting times is also the decision of the Tournament Committee. The committee has the prerogative to shorten the length of the event if conditions require. The final round will not extend beyond the established ending date.

7. The use of alcohol, tobacco and/or illegal drugs by the participants, coaches and officials is strictly prohibited on the golf course. The NAIA-MGCA and the Council of Athletic Administrators approved the following policy as it relates to a participant violating the aforementioned: *Violators will be subject to an official warning, followed by assessment of a two stroke penalty for a second offense and disqualification from the tournament for the third offense. All violations will also be reviewed by the NAIA Conducts and Ethics Committee for additional sanctions.*

F. National Championship Team Designation & Scoring

Each institution must designate the five (5) players that will comprise their team prior to the beginning the first round of the national championships (regardless of the teams' tee-times). Of the five scores that are posted for each round, the lowest four (4) will count towards the team score for each round.

G. Responsibilities of Participating Institutions

1. It is important for competing institutions to cooperate fully in providing publicity and program materials to the national tournament site by the published deadline.

2. All national tournament qualifiers must pay the established entry fees prior to participation. Participating teams and individuals must also pay the established fee for room and meals arranged by the tournament host as a prerequisite for participation. Failure to pay required entry/housing fee will result in disqualification for the event.

3. Each participating institution shall be responsible for its own travel expenses, meals and lodging while participating in the national tournament.

4. The official party for expense purposes for all official functions shall be limited to all participating student-athletes and one coach.

5. The coach or other designated person for each participating team must be in attendance and is responsible for his/her team at all times while at the site of the championship. This person shall accept the responsibility for the conduct of his/her student-athletes at the championship site, during the championship and at all activities connected with the team's championship participation. In case of property damage, the offending institution shall be held financially responsible.

6. Each participating team shall provide its own medical, hospitalization, travel and accident insurance for all members of its official party.

H. Team Travel & Housing Policies

Championship events are to be financially independent in that income from those events is to be used to cover expenses of the event. A program of national and local sponsors is to be developed for the purpose of providing sufficient funds (together with event income) to allow schools to

participate in national championships at minimum expense. The NAIA will not reimburse meal costs of participating teams or individuals.

In order to minimize travel expenses, the NAIA has partnered with Anthony Travel for air travel. This arrangement offers the NAIA and its member institutions the services of one of the nation's leading air travel companies specializing in collegiate sports travel.

1. **Transportation** – All travel expenses incurred shall be the financial responsibility of the institution.
2. **Lodging/Housing** - All teams will be assigned to the headquarters hotel, and a maximum of five rooms will be blocked for each of the team's official party. Teams pay all room, tax and incidental charges. All participating teams must stay at the assigned property designated by the NAIA to be eligible for participation. Housing information will be sent to potential qualifier coaches in April.

I. Additional Information

Prior to the championship, an information packet will be distributed to all potential qualifiers, which will include specific instructions regarding transportation, housing, practice rounds and all responsibilities upon qualification.

1. **Notification to NAIA National Office** - Immediately upon qualifying for the national championships, teams should e-mail or fax to the NAIA National Office (913-791-9555) their region tournament results to identify the team champion and individual medalist. Coaches should also fax in their official entry form (Appendix I) upon qualifying for the national championships. All entry forms must be received by **May 5, 2008**.
2. **Banquet** - There will be a banquet on Monday evening (May 12) prior to the championship to recognize the participating teams and any NAIA Hall of Fame inductees. All teams and individual qualifiers are required to be in attendance at this function and appropriate dress is required. Each participating team shall be given six complimentary banquet tickets and each individual participant will be given two complimentary banquet tickets
3. **Pre-tournament Meeting** - There will be a pre-tournament meeting for all coaches prior to the practice round on Monday. This meeting shall serve as an informational forum and will include a briefing by the tournament director and the head rules official. Coaches are required to attend this meeting.
4. **World University Games** - The NAIA-MGCA will select a coach to serve as the NAIA coach/representative at the World University Games. The NAIA coach will establish criteria for team qualification, assist the NAIA student-athlete representatives in preparations before the event, supervise and coach the NAIA players at the Games, and submit a summary report to the NAIA-MGCA at the annual business meeting.
5. **Radio and Television** - The broadcast of any tournament round is governed by broadcast policies as established by the NAIA Department of Sports Information. For information relative to these policies, contact:

Chad Waller
NAIA Director of Sports Information
1200 Grand Blvd. | Kansas City, MO 64106 | 816-595-8119

NAIA COACHES CODE

I believe in the power of athletics as a program for the training of youth for a strong and efficient democracy.

I believe in athletics for the building of good character and personality.

I believe in athletics as a significant part of a sound educational program.

I believe in athletics as a constructive force in the lives of millions of sports followers throughout our nation. Therefore, I will hold sportsmanship and fair play high above all other values to be gained through sports participation.

I consider the privilege of guiding youth through participation in sports as a sacred trust and not merely a means of livelihood.

I will always keep the best interests of each student-athlete as my aim. I shall never be guilty of enhancing my professional progress by the use of a student's skill for my benefit.

I will ever keep before the students under my direction the high ideals, honesty, sincerity, and integrity which have made our nation great. I will not encourage, or ever tolerate, any form of trickery or evasion of rules in order to gain an advantage over an opponent.

I will do all in my power to instill in those under my direction a tolerance for all races and creeds, and I will stand out against intolerance wherever it may occur.

I will strive to instill in every youth great purposes and aims in living and will use the desire to play not as an end, but as a training ground for the student's highest development.

I will strive to teach each student to be humble in victory and gracious in defeat, to be above bragging or using alibis, and shall help develop inner strength and poise.

I will use only fair and honest means in my desire for personal achievement and shall count the goodwill of my peers far above any achievement unfairly gained.

I will not sacrifice the values to be gained through a wholesome enjoyment of challenging sports activity for institutional pride or commercial ends.

I will use only fair and honest means of securing talent for athletic teams and never stoop to trickery or insincere promises in influencing students in the selection of their educational experience.

I will use every means at my command to protect the moral, mental and physical health of the students under my guidance and will never be party to the use of athletics for the financial or political gain of any office or group.

I will encourage each student to avail himself/herself of the best experience to be gained in a well-rounded education and to progress normally toward graduation. I will never encourage participation in athletics as an end in itself.

I will help each student under my guidance toward the development of honest habits of work and pride in work well done and I shall not practice or allow evasion in any obligation surrounding the athletics program.

I will shoulder my total responsibility as a leader through athletics and will not allow that responsibility to be transferred to any person or group outside the educational institution. I will not violate this sacred trust for financial support or political prestige.